

# GHATSILA COLLEGE, GHATSILA

A Constituent Unit of Kolhan University, Chaibasa

**TRACK ID- JHCOGN25453**

**SELF-STUDY REPORT-2017**

**FOR NAAC EVALUATION**

**(CYCLE 1)**

**Website: [www.ghatsilacollege.in](http://www.ghatsilacollege.in)**

**E-mail: [gtscollege@gmail.com](mailto:gtscollege@gmail.com)**

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## GHATSILA COLLEGE, GHATSILA

(A Constituent Unit of Kolhan University)

**GHATSILA, EAST SINGHBHUM, JHARKHAND-832303.**

Ph./Fax No. - 06585-225494, Mob. No. 9431761102

E-mail : gtscollege@gmail.com

Website : www.ghatsilacollege.in

Ref. No. GC/.....GEN/48/2017

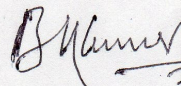
Date .....31-01-2017



### Principal's Message

I am happy to state that Ghatsila College, Ghatsila is going to apply for NAAC accreditation (1<sup>st</sup> cycle) in the current session 2016-17. I am thankful to all the members of NAAC coordination Committee for preparing the SSR especially to prof. MdMushtaque Ahmad. I am glad to know that the office staff provided all the necessary information and inputs required for preparing the report. I am sure that the college get appreciation and good grade from NAAC.



  
31.1.17  
Dr. Binod Kumar  
Principal  
Ghatsila College, Ghatsila  
East Singhbhum, Jharkhand





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Ref. No. GC/96N/49/2017

Date 31.1.17

### Forwarding Letter

To,  
The Director,  
National Assessment & Accreditation Council,  
Post Box - 1075, Nagarbhavi,  
Bangalore - 560072  
Karnataka,  
India.

Sub: - Submission and Uploading of Self-study Report (SSR) - 1<sup>st</sup> Cycle, 2017.  
Track ID-JHCOGN25453, Ghatsila College, Ghatsila, Jharkhand- 832303.

Dear Sir,

It is a matter of great satisfaction and pleasure for the undersigned to submit and upload the 'Self-study Report (SSR)' - 1<sup>st</sup> cycle 2017 of Ghatsila College, Ghatsila for your kind consideration, perusal and necessary action with regard to Assessment and Accreditation.

The SSR has been prepared by a steering committee constituted for all purpose with the help of other teaching and non-teaching staff of the College in accordance with the guidelines of the NAAC.

As per requirement of the NAAC, five copies of SSR along with a soft copy in CD for requisite action at your end.

With regards,



Yours sincerely,

Dr. Binod Kumar

Principal

Ghatsila College, Ghatsila  
East Singhbhum, Jharkhand



## **EXECUTIVE SUMMARY**

Ghatsila College, Ghatsila is a Constituent unit of Kolhan University, Chaibasa. It is a premier institution of higher education of the Dhalbhum region of the East Singhbhum district of Jharkhand. We are proud and privileged to cater to the educational needs of some of the most backward and marginalized sections of our society, the majority of which are the Tribals.

Ghatsila College was born 56 years ago on 13 August 1961 when its foundation stone was laid by Satyendra Narayan Singh, Hon'ble Education Minister, Government of Bihar. The birth of the College was the result of a collective initiative led by social activists and educationists of the area. The people of the area including workers of ICC/HCL have contributed generously to build the college.

Initially it was an Evening Intermediate College which ran in the nearby J.C. High school Campus. Gradually, the college had its own campus and from 1976 it has been running in the present campus. In course of time the college went on adding various courses up to PG level. In the beginning the college was affiliated to Ranchi University and then it became its Constituent Unit. When Ranchi University was trisected in 2009, Ghatsila College, Ghatsila came under Kolhan University, Chaibasa. At the moment the College is permitted to run courses in all three streams up to UG level and in five subjects (Hindi, Santhali, Economics, Political Science and Commerce) up to PG level, in its sprawling campus of 17698.50 sq. metres for the benefit of around 7000 aspiring students.

The academic atmosphere of the campus aims at promoting the spirit of inquiry, research and self-discovery. It is our constant effort to encourage and appreciate original and innovative thinking. The teachers of different departments are of the view that curricular, co-curricular and extra-curricular activities cannot be compartmentalized; they are actually complementary to each other. In totality, they help in student's all round development. It is because of this reason that the College performs so well in Sports and Cultural activities at the University and the State level events. The NSS units of the college have been doing excellent job in the field of social service and various awareness programmes, and their work and services have been recognised and appreciated also.

Presently the college is focusing its attention on infrastructure building, introducing innovative programmes/courses and enhancing faculties. We hope that NAAC accreditations will us in achieving our objectives.

### **CRITERION I : CURRICULAR ASPECTS**

Ghatsila College, Ghatsila, a premier institution of higher learning in the region imparts education in all three streams (Science, Arts and Commerce) up to UG level, and five subjects (Economics, Hindi, Political Science, Santhali, and Commerce) up to PG level. For all these courses, syllabus is formulated and prescribed primarily by the University. However the faculties of the college do contribute to the designing and finalization of the University syllabus. The SSR includes details of curriculum enrichment and feedback system.

### **CRITERION II : TEACHING-LEARNING AND EVALUATION**

The Colleges encourages its faculties to adopt latest techniques and tools of teaching-learning process like AV rooms, language Lab, PPT, etc. More often than not, the teachers emphasize interactive teaching in place of conventional one way lecturing. The College has over 7000 students on its roll in three streams from UG to PG. This section of the SSR includes the details of student Enrolment and profile catering to student's diverse needs, Teaching-Learning Process, Teacher-quality, Evaluation process and Reforms, student's performance and Learning outcome.

### **Criterion III : RESEARCH, CONSULTANCY AND EXTENSION**

The college is planning to introduce INFLIBNET facility. Wi-Fi connectivity is available for students and teachers in the campus. The college has also taken an initiative to collaborate with other organizations for fostering research activities.

Students of the college who have joined NSS have organized tree-plantation programmes, blood donation camps, AIDS awareness programmes, cleanliness programme in the adjoining villages and many other programmes of social relevance. The college promotes institution-neighbourhood network through NSS.



For their on-the-job training, students of this college have visited various organizations including Tata Steel Co., Tata Motors, HCL/ICC and UCIL.

This part of the document includes details of Promotion of Research, Resource Mobilization for Research, Research Facilities, Research Publications and Awards, Consultancy, Extension Activities and Institutional Social Responsibility, Collaborations.

#### **CRITERION IV : INFRASTRUCTURE AND LEARNING RESOURCES**

The College has a sprawling campus of 4.5 acres of land, and one football ground. There are three hostels for tribal students with around 200 seats.

The infrastructural policy of the college is driven by visualization of future requirements of teachers, administrative staff and students. The college intends to impart quality education and all round personality development of the students. Keeping in view the commitment towards quality education, the college is planning to comprehensively renovate all class rooms, install white boards and green boards, fully air condition the library so as to have conducive environment for effective teaching and learning. For the college, the proper maintenance of physical infrastructure facilities is as important as the creation of new facilities for efficient and smooth functioning.

The College ensures that the available physical infrastructure is in line with academic growth and sees to it that existing infrastructure is optimally utilized for the benefit of students. The college ensures that adequate physical infrastructure is in place for all courses being presently run as well as the new courses likely to be introduced. It also looks into efficient and optimal utilization of the available infrastructure facilities. During the last five years, the college has been expanding the physical infrastructure as per the needs of its academic growth.

The college is quite sensitive to the requirements of differently-abled students. It continuously assesses the needs and reviews the facilities required by differently-abled students.

Library provides books, journals, technical assistance and other learning resources which enable students to acquire information and knowledge required for their study.

Internet facility is available throughout the college campus. In order to create technology enabled teaching and learning environment by deploying and upgrading IT infrastructure and associated facilities, the college is working on two pronged strategies. First, the college is planning to provide training to the teachers in computer based teaching learning methods such as how to prepare power point presentations etc. Second, the college is planning to introduce short term computer courses to those students who do not have any previous exposure to basic skills in computers. The college encourages extensive use of Information & Communication Technology (ICT) resources including development and use of computer aided teaching / learning materials by its staff and students by making these facilities available as and when required by concerned users.

#### **CRITERION V : STUDENT'S SUPPORT AND PROGRESSION**

The College believes that its primary stakeholders are the students. All aspects of education focus on the core values of contributing to national development while fostering global competencies among students. The College admits students from all social milieus and empowers them through intensive mentoring and counseling to face the challenges of life and become responsible and sensitized citizens of the country. The various societies of the College spread awareness and sensitize the student community about socially relevant issues.

Book bank facility, fee concession, and numerous other facilities are provided to the students every year. Prizes have been instituted by the University which are merit based and given for excellence in the field of academics and extra- curricular activities providing support and incentive to students to do their best. Special consideration in the form of free ships is also given to deserving students from financially disadvantaged background.

The College provides special support to slow learners and those who need additional help through a variety of means such as remedial and extra classes. The Grievance Redressal



Committee, Anti-Ragging Committee and Complaints Committee ensure a conducive and secure environment for growth and development of students.

The College ensures exposure of its students to faculty and institutions of the highest standards in eminent Indian universities through workshops, seminars, talks and lectures etc. The College believes in equipping its students to face the challenges of the future and encourages the development of a spirit of financial independence amongst students.

Many students of the College have cleared competitive examinations conducted by agencies such as UPSC, State Civil Services, GRE, GMAT, TOEFL, CAT, CSIR/ UGC-NET etc. We constantly support and guide our students for career advancement and progression.

The College has varied range of sports facilities. There is a repertoire of societies offering abundant opportunities of participation in extra-curricular and cultural activities. The student union is a democratically elected student body which oversees student participation in all student related activities of the College.

The College maintains regular contact with Alumni and former faculty through various email groups and social networking sites. Many of our alumni have entered politics, bureaucracy, law, corporate sector, media and entertainment industry.

#### **Criterion VI : INSTITUTIONAL VISION AND LEADERSHIP**

The Principal, the Heads of the various Departments, the coordinators of different courses and the Controller of Examinations provide effective leadership enabling the college fulfill its twin missions of excellence in education, skill development catering to the national and global need and empowerment of the weaker sections of society. There are a number of committees in the college to perform the various functions related to discipline, personality development, social responsibility etc. All the departments in the college have Departmental council in which all the faculties in the department are ex-officio members with two student representatives are also members of the departmental council. The council meets regularly to discuss issues related to academics.

**Criterion VII : INNOVATIONS AND BEST PRACTICES**

Over the years, the college has adopted a number of innovative practices the particulars of which are given in the detailed report. The popularity of the college is indicated by the number of applicants for different courses that is going up every year.

In the various functions of the college, the core values of NAAC are reflected. For realizing the vision of making quality assurance an integral part of the functioning of an institution of higher education, the college subjects itself to periodic self and external evaluation. It also collaborates with the stakeholders for assurance and sustenance of quality in higher education. All the five core values of NAAC, that is, national development, fostering global competencies among students, inculcating a healthy value system, promoting the use of technology and quest for excellence are sought to be promoted by the various functions of the college.

**SWOC Analysis**

**Strength:**

1. Affiliation for teaching UG/PG in all three faculties.
2. dedicated faculty members.
3. Workable infrastructures.
4. Large number of students.
5. Strong bond between institution, industrial units and society
6. Peaceful atmosphere
7. Will to excel

**Weakness:**

1. Insufficient permanent faculty members
2. Insufficient infrastructure to meet the requirement.
3. Time consuming examination system.
4. Insufficient support staff (non-teaching)
5. Lack of technical hands.



6. Modernization and digitization still at the stage of planning
7. Lack of administrative and financial independence.

**Opportunity:**

1. Opportunity to serve and improve the condition of the poor and marginalized.
2. Produce an example out of a limited infrastructure.
3. Impart knowledge and enable the people to have quality life
4. Prepare the youth for good employment
5. Studying the rich socio cultural and linguistic diversity.
6. Compiling oral tradition of knowledge and literature.
7. Conducting research on the self-sufficient village system- in political and financial term.
8. Studying health and hygiene condition in the nearby village.

**Challenges:**

1. To Provide quality education to the SCs, STs and OBCs and all the dispossessed section of the society.
2. To make education in Ghatsila college attractive from the point of view of employment
3. With the resources in our hands and support from the outside agency we wish to build a strong infrastructural base for the college.
4. Getting enough teaching hands along with experienced faculties for the college.
5. Converting the campus into a zero paper use.
6. Having all the modern technology and equipment to support quality education.

## 1. Profile of the College

### 1. Name and Address of the College:

Name :	GHATSILA COLLEGE, GHATSILA	
Address :	AT-POWRAH, PO-GHATSILA, EAST SINGHBHUM	
City :-	Pin :-832303	State :-JHARKHAND
Website :	www.ghatsilacollege.in	

### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. B. Kumar	O:06585-225494 R:06585-225275	9431761102	06585-225494	gtscollege@gmail.com
Steering Committee Co-ordinator	Prof. Naresh Kumar	O:06585-225494 R:	9430372164	06585-225494	ynareshkr@gmail.com

### 3. Status of the Institution:

Affiliated College

Constituent College

☒

### 4. Type of Institution:

#### a. By Gender

i. For Men

☐

ii. For Women

☐

iii. Co-education

☒

#### b. By Shift

i. Regular

☒

ii. Day

☐

iii. Evening

☐



5. It is a recognized minority institution?

Yes

No ☒

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government	<input checked="" type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input type="checkbox"/>
Any other	<input type="checkbox"/>

7. a. Date of establishment of the college: (12/08/1961)

b. University to which the college is affiliated / or which governs the college (If it is a constituent college)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	10-01-1978	
ii. 12 (B)	23-04-1983	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Semi-urban
Campus area in sq. mts.	17698.5
Built up area in sq. mts.	4389.95

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium /Seminar complex with infrastructural facilities – Two Audio-Visual Rooms

- Sports facilities

- Play ground- Yes
- Swimming Pool- No
- Gymnasium- The College has a tie-up with HCL for utilizing their sports faculty.

- Hostel

- Boys' hostel

i. Number of hostel- Three (03)

ii. Number of inmates- Two hundred (200)

iii. Facilities- Dining Hall, Kitchen, Play Ground, Common Room.

- Girl's Hostel: Proposed

i. Number of Hostel- Nil

ii. Number of inmates- Nil

iii. Facilities- No

- Working women's Hostel:
  - i. Number of inmates – Nil
  - ii. Facilities – Nil

-Residential facilities for teaching and non-teaching staff (give numbers available –crade wise):- No

-Cafeteria- Yes

-Health Centre- No (Doctor on call)

First aid, Inpatient, outpatient, Emergency care facility, Ambulance:-

The College has First aid and Inpatient and Emergency care facility and understanding with Ram Krishna Misson, Dahigora for Ambulance facility.

Health Centre Staff:-

Qualified Doctor	Full Time	<div style="border: 1px solid black; padding: 2px; text-align: center;">No</div>	Part Time	<div style="border: 1px solid black; padding: 2px; text-align: center;">No</div>
Qualified Nurse	Full Time	<div style="border: 1px solid black; padding: 2px; text-align: center;">No</div>	Part Time	<div style="border: 1px solid black; padding: 2px; text-align: center;">No</div>

Facilities like Banking, Post office, Book shop:

- Banking** Yes, H.D.F.C. Bank's
- Post office** No
- Book Shop** No
- Transport facilities to cater to the needs of students and staff:-** No
- Animal House** No
- Biological Waste disposal** - Dustbin available in the Zoology Lab
- Generator or other facility for management / regulation of Electricity and Voltage-**
  - Two Generators are available for uninterrupted electric supply
    - 25KVA
    - 10KVA
- Solid waste management facility** Twenty Dustbin at College Campus and Five Dustbins at Hostel
- Waste water management** Yes



- Water harvesting

Yes

**12. Details of programmes offered by the college (Give data for current academic year)**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
01	<b>Under-Graduate</b>	B.A.( Hons & Gen.) Anth, Ben, Hin, Hist, Eng,TRL (Sant-Ho), Eco, Pol. Sc, Phil, Psy,	3 Years	Intermediate or Equivalent	Hindi & English	6000	3503
		B.Com (Hons & Gen)	3 Years	+2 or Equivalent	Hindi & English		
		B.Sc (Hons & Gen) Phy,Chem, Bot, Zool, Math	3 Years	+2 or Equivalent	Hindi & English		
02	Post-Graduate	M.A.in Hindi, Pol.Sc, Economics, Santhali & M.Com	2 Years	Graduation	Hindi & English	800	499
03	Integrated Programmes PG	N/ A					
04	Ph.D	N/ A					
05	M.Phil	N/ A					
06	Certificate Courses	N/ A					
07	UG Diploma	N/ A					
08	PG Diploma	N/ A					
09	Any Other (specify and provide details)	N/ A					

**13. Does the college offer self-financed Programmes?**

☐
☒

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes		No	√	Number	
-----	--	----	---	--------	--

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Chemistry, Botany, Zoology, Mathematics	√	NA	NA
Arts	Hindi, English, Benali, TRL (Santhali & Ho), History, Political Science, Economics, Anthropology, Philosophy, Psychology	√	√	NA
Commerce	Commerce	√	√	NA
Any Other (Specify)	No			

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system ☒

b. semester system ☐

c. trimester system ☐

17. Number of Programmes with

a. Choice Based Credit System ☒

b. Inter/Multidisciplinary Approach ☒

c. Any other (specify and provide details) ☒

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☒

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>			04	02	15	Nil	23	06	03	Nil
<i>Yet to recruit</i>					18	-	-	-	-	-

Sanctioned by the Management/ society or other authorized bodies	N/A									
Recruited										
Yet to recruit										

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			03	Nil	06	Nil	09
M.Phil.					03	Nil	03
PG			01	02	06	Nil	09
Temporary teachers:- N/ A. works on contract basis /yet to recruit.							
Ph.D.						02	
M.Phil.							
PG					08	13	
Part-time teachers:- N/ A							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 03

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2013-14		Year 2 2014-15		Year 3 2015-16		Year 4 2016-17	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	95	71	93	83	90	79	108	115
ST	1172	1399	1179	1390	796	687	618	851
OBC	568	516	586	521	447	278	689	677
General	730	833	753	881	620	744	442	501
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2760	380	00	00	3140



Students from other states of India	743	115	00	00	858
NRI students	00	00	00	00	00
Foreign students	00	00	00	00	00
Total	3503	495	00	00	3998

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

**(a) including the salary component**

**Rs. 5568/P.A**

**(b) excluding the salary component**

**Rs. 126.50/ P.A**

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No ☒

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes  No ☒

b) Name of the University which has granted such registration.

NA

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No ☒

28. Provide Teacher-student ratio for each of the programme/course offered  
U.G- 1:75 P.G- 1:45

29. Is the college applying for

Accreditation : Cycle 1 ☒ Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

***\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

239
-----

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

205
-----

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 10-08-2016... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ..... (dd/mm/yyyy)

AQAR (ii) ..... (dd/mm/yyyy)

AQAR (iii) ..... (dd/mm/yyyy)

AQAR (iv) ..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

NA

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## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

##### Vision and Mission:-

Ghatsila College, Ghatsila was founded in 1961 in an area dominated by ST'S and SC'S and economically and socially deprived sections of our society. The founders of the college had the vision and mission to develop this college into an institution which would be an instrument of the educational, social and economic upliftment of the people of the area.

The College, through class room teaching, extra-curricular activities, NSS programmes and other motivational activities tries to communicate to the students, teachers and staff the vision and mission of the college.

##### Objectives:-

While imparting quality education to the mostly backward and marginalized section of the area, Ghatsila College, Ghatsila keeps in its mind the objective to become an important institution of learning personality development in Kolhan region, and also earn a reputation at the state level.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The college employs a number of techniques to make learning interesting. In order to implement the curriculum effectively, the teachers conduct regular class room seminars, discussions, tutorials, home assignments and tests etc.

For instance, when the students are taught the fundamental rights, they are asked to make a list of all the fundamental rights given in our constitution, and they are also asked to find cases of the violation of such rights and the available remedial measures.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving**

**teaching practices?**

For effective curriculum delivery, we receive the following support:-

From institution:- Essential infrastructure, IT Lab, Seminar hall, Periodic staff council meeting, Language lab etc..

From University:- Teaching hands, syllabus and its periodic upgradation, orientation and refresher programme, guest faculties.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.**

The curriculum provided by the University is effectively implemented through regular activities tutorial classes, home assignments, assessment tests, quiz etc.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

The college keeps itself in constant touch with the industrial units and financial institutions of the area where our students can serve and make significant contribution specially the students of Commerce and Science faculties. The industrial units and financial intuitions which are /have been our beneficiaries include Hindustan Copper Limited, Indian Resource limited, Uranium Corporation of India limited, Tata Iron and Steel Co., Telco etc.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

The teachers of the college have made significant contribution to the making of University curriculum in their respective subjects.

The teachers who have been on the syllabus committee are:-

1. Dr. Binod Kumar :            Deptt. of Psychology
2. Dr. S.S. Pandey :            Deptt. of Chemistry



3. Dr. T.C.K. Raman: Deptt. of Mathematics
4. Prof. K.M. Hansda: Deptt. of Santhali(TRL)
5. Prof. Naresh Kumar : Deptt. of English
6. Prof Md Mustaque Ahmad : Deptt. of History

The teacher who contributed to the academic planning of the University by being on Board of studies:-

1. Dr. Binod kumar:- Dr. Binod Kumar has been Head, Post Graduation of Psychology. In that capacity, he has contributed enormously to the framing and designing University Syllabus. As member of Departmental Research Council, he played an important part in promoting research atmosphere in the campus. Moreover as Professor-in-Charge of the College and members of Governing bodies of different colleges he has done appreciable job in administering education.
2. Dr. T.C.K. Raman- Member- Editorial board of the journal entitled International Journal of Education and Science Research Review (IJESRR) and International Journal of Engineering Research Management(IJERM).
3. Prof. K.M. Hansda-Appointed as a committee member (for Santhali language) in UPSC New Delhi for civil services main examination since 2008, Hon'ble Vice Chancellors of Bardawan University and Vidya Sagar University has nominated as an expert to the selection committee in West Bengal College Service Commission Kolkatta, participated in UGC NET workshop organized by CBSE New Delhi, Committee Member for Santhali Language in WBSSC Kolkatta, Appointed as an evaluator for answer scripts in Combined Civil Services Main Examinations in JPSC Ranchi.
4. Prof. M.D.P. Singh- Member of Syllabus Committee of Ranchi University, Ranchi, Member U/R at J.K.M. B.Ed College, Salboni
5. Prof. Naresh Kumar- Member Kolhan University Syllabus Committee, Governing Body of SRK College Chakulia, Interview Board for the appointment of faculties at different degree colleges.
6. Prof. Md Mustaque Ahmad- Member Kolhan University Syllabus Committee, Interview Board for the appointment of faculties at different degree colleges.
7. Dr. S.K. Singh-Member of Interview Board for the selection of Teachers at Jadugora Central School (UCIL).Member U/R at S.V. B.Ed. College, Salboni in Recruitment Board.
8. Dr. M.N. Singh- Member of Interview Board for the selection of Teachers at Jadugora Central

School (UCIL), Member U/R at S.V. B.Ed College, Salboni.

The college has a well-placed mechanism to gather responses and feedbacks from students, teachers and other stakeholder so that their inputs could be used for improving the level of teaching. We also try to redress their grievances through a proper mechanism.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

No, the curriculum is prepared and decided entirely by the university. However, the teachers of the college do play their role as members of Board of studies and syllabus committees.

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The heads of various departments hold regular meeting with their colleagues to discuss and decide on progress of teaching as per syllabus. Interactive activities like tutorials, class room seminars and home assignments are regular affair. Student's response to the syllabus and its implementation is also sought and factored in.

## **1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

In order to create human resources who are not only able to take up the challenges of the contemporary world but also able to contribute to the solution of the problems our society is faced with, the college runs courses in all three faculties( Science, Arts and Commerce) at the UG and PG levels. The details are as under :-

U.G Level- Physics, Chemistry, Botany, Zoology, Maths, Bengali, English, Hindi, Santhali(TRL), History, Political Science, Economics, Psychology, Philosophy, Anthropology, Commerce.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If ‘yes’, give details.**

The college does not offer any dual courses. However if a student pursuing his/her studies through distance education seeks help and guidance from the college, the teachers of various departments do extent their helping hands.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and acrossprogrammes and courses
- Enrichment courses
- Range of Core / Elective options offered by the university and those opted by the college.

The syllabus at the P.G. level has been structured in such a way as to provide students options in the choice of Elective papers. The Elective papers have designed taking into account the recent trend of the society and the Industry.

**-Choice Based Credit system and range of subject options**

This is at a discussion stage in the University. Two months ago a meeting of the P.G. Heads with the V.C. was held in which it was conceptually agreed upon, but in view of certain constraints such as acute shortage of faculties in the University and Colleges, it has been decided to introduce the same at the opportune time.

**-Courses offered in modular form**

Likely to be introduced later when a directive in this regard received from the University.

**-Credit transfer and accumulation facility**

Likely to be introduced later when a directive in this regard received from the University.

**-Lateral and vertical mobility within and across programmes and courses**

To be introduced later on.

**-Enrichment Courses**

To be introduced later on.

**1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

At present the college doesn't offer any such courses.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

No. However, The courses which are offered to the students are so designed as to help them in skill development and employment in today's competitive world.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

At present, there is no provision of Distance Education in Kolhan University. However, The University under which our college falls does supports the flexibility of combining conventional face to face and distance mode of education. It has permitted several college units to run IGNOU centers on their premises where classes are engaged by the regular teachers on holidays and Sundays.

**1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academicprogrammes and Institution's goals and objectives are integrated?**



As the institution is part of Kolhan University, it does not have the liberty to formulate its own curriculum. But it does try in different ways to ensure that university's curriculum helps students achieve the goal of the college, that is, all round development of the students. To achieve this goal, different departments organize personality development programmes, debates, quiz apart from regular curricular and co-curricular activities.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

Given the pace of change taking place in the world it is very important that the content and method of teaching are relevant to cope with challenges of the world. Keeping the above in mind the college organizes talks and counselling sessions to help students understand the emerging globalized economy and the challenges there of.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

The institution is sensitive to the issue related to Gender, Climate change, ICT, Human rights etc. Hence, teachers of the college have successfully tried to include many of such issues in the university syllabus itself by being part of the University syllabus committee and the Board of studies. In addition, the college has different societies like Shikimati (Gender), Nature club (Climate change) etc. to spread awareness among the students on these issues.

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

Moral and ethical values:- The College has two units of NSS (Boys and Girls) which are very active. They play significant part in nurturing among the students the value and dignity of labour and community service. The college also organizes lectures and talks on moral issues.

**Employable and life skills:-** The college organizes career counselling session, computer classes and personality development programmes so that our students are able to compete with best in the market. To help them we also organize programmes to improve their communicative skills.

**Better career options:-** The students are motivated to take their present job as a ladder to better and higher one. They are taught to constantly improve their ability for a more challenging responsibility. It is because of this that the college is keen to ensure the improvement of their personality, communicative power and their ability to handle multi-tasking jobs.

**Community orientation:-** For community orientation the students are encouraged to join NSS in large numbers, and they are taken to the nearby villages and mohalas so that they are able to understand the problems before the society, and they have a first hand knowledge of the same. Plantation, and discussion on environmental issues are regular features of NSS units. The college organizes blood donation camps on its own or in collaboration with other organization. The college is always supportive of initiatives against social evils in any form.

**1.3.5 citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

Suggestions and feedbacks are sought from students regarding the content and implementation of curriculum and they are used to enrich the curriculum at the time of its revision.

**1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The college has constituted of a three member committee to monitor and evaluate the quality of the enrichment programmes. In order to achieve the goal, the college conduct periodical oral and written tests as well.

**1.4 Feedback System**

**1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Many of the teachers have helped the University in designing the curriculum by being the member

of syllabus committee and Board of Studies.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes ?**

Yes, the College has a mechanism to collect feedback through questionnaires supplied to the students, guardians and representatives of the Industries and they are conveyed to the university when the curriculum is revised.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.**

The new programmes introduced during the last four years are :-

MA in Santhali

MA in Hindi

MA in Economics

MA in Political Science

M.Com

## **CRITERION II: TEACHING-LEARNING AND EVALUATION**

### **2.1 Student Enrollment and Profile**

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

The college enjoys monopoly as it has no competition with any other college of the area. It attracts huge number of students mostly from rural, backward and tribal areas.

Yet the college puts up notice and press releases so that the information regarding admission reach every corner of the surrounding area.

#### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

The process of admission is based on merit as reflected in the marks obtained by the candidates in their previous examination. At the same time the college also takes into account the provisions of reservation to SCs, STs Socially and Economically backward classes and physically challenged persons.

The entire process of admission is conducted under the supervision of an Administrative Committee. Which ensures the guidelines of the University are strictly adhered to.

#### **2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The college has a selection committee for admission which works faculty wise. As the admission is taken on merit basis with due regard to provisions of reservation criteria of Jharkhand Govt. for educational Institution, the gap between maximum and minimum percentage of marks for admission is huge. The trend shows that the maximum percentage is around 75% and minimum 50

to 60%. On an average, compared to other colleges in the locality Ghatsila College, Ghatsila admits students with higher percentage of marks.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

As the college follows the guidelines of Kolhan University in matters related to admission, the college doesn't have its own mechanism to review the admission processes annually.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- ☐ **SC/ST**
- ☐ **OBC**
- ☐ **Women**
- ☐ **Differently abled**
- ☐ **Economically weaker sections**
- ☐ **Minority community**
- ☐ **Any other**

In admission the college follows the direction of the University and Jharkhand Government reservation roster as given below:-

SC- 10%

ST- 26%

OBC- 14%

GENERAL- 50%

HANDICAPED-3% as horizontal reservation.

As the overwhelming majority of students are from SC/ST/OBC/Women, the college doesn't need a special drive to attract the candidate of these categories. As regards candidates who are



differently-abled, we have already started the process of making all the class rooms and offices accessible by wheel-chair, by making ramps.

Linguistic and religious minorities study in large numbers as we are already offering courses in Bengali, Santhali, Kurmali & Ho. We are very keen that the university starts teaching of Urdu also in our college.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

Programmes	Number of applications				Number of students admitted				Demand Ratio
	2013	2014	2015	2016	2013	2014	2015	2016	
UG Courses(B.A, B.Sc.,B.Com)									
Part-I	2465	2210	2680	2174	2455	2161	2668	2154	
Part-II	1218	1315	1054	1305	1218	1315	1054	1305	
Part-III	636	764	1167	1109	636	764	1167	1109	
P.G Courses(M.A & M.Com)									
Part-I	780	700	600	580	773	667	589	461	
Part-II	434	477	544	580	434	477	544	580	

## **2.2 Catering to Student Diversity**

### **2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?**

The college is sensitive to the needs of differently-abled students as per the University and Government rules and has arranged sloped access to all class rooms and offices. We are also committed to ensure that visually and vocally challenged students are not discriminated.

### **2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

Yes, the teachers of different departments try to assess the level of students at the beginning of the session through induction meetings and decide the level and method of their teaching accordingly. At the same time they take all necessary steps to raise the level of the students.

### **2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

Teachers bridge the knowledge gap of the students through regular tutorials. Remedial classes are also offered in various subjects to provide additional help. During the tutorials, individual progress of students is assessed by the teachers. Appropriate reading is suggested to help them. Students interact with each other through group discussions and presentations.

Interventions and scientific strategies are discussed and implemented at the departmental level:

- Weak students are given remedial classes.
- Focus on small group interaction.
- Computer Literacy Program for Students
- Specialized Resource Persons are invited to give lectures and share their expertise and skill with the students.
- We are in the process of including an Add-on course in basic Computer Literacy for

students from the deprived section of society.

**2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

By holding Exhibitions, Seminars, Discussions, Slogan, Writings etc, the institution tries to sensitize its students and staff on issues such as Gender, inclusion, environment etc.

**2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The special educational/ learning needs of the advanced students are generally addressed by the department and individual teachers. Sometimes the problem is brought to the notice of the principal for a proper redressal.

There is a constant effort to have a close interaction between the faculty and students.

- During lectures, tutorials, class tests, assignments and interaction outside the class, the teachers are able to assess the calibre of the students and identify the advanced learners. Departments, through a combination of academic and co-curricular activities, encourage the advanced learners to optimize their potential.
- They are given additional reading in the concerned and related subjects.
- They are motivated to carry out more research on various aspects of the syllabus.
- They are motivated to help and provide support to the weaker students.
- They are given an opportunity for micro teaching in the class as well as for making individual presentations.
- They are involved in special projects like book and movie reviews, and analysis of current issues of relevance to their subjects.

A database of students from weak socio-economic strata as well as students with special needs is created at the time of admissions as students from such backgrounds are identified by information given in the admission forms relating to income status, special categories, including ST/SC, and the differently-abled.

- There is a fee concession for the economically deprived students.
- The library maintains texts for the economically deprived students.

- The learning process in the college constitutes regular lecture classes, tutorial classes, interactive discussions, collaborative exercises, project work and presentations.
- In addition to classroom teaching, the college facilitates students gaining on-site knowledge through a number of tours that include industrial, historical, cultural and religious tours. All these not only enhance the academic value of the students but also contribute significantly to their overall personality skills.
- The advanced learners are also offered opportunities to go for inter-college debates, seminars or conferences.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

The data regarding academic performance, drop-out rate, physically challenged are compiled by the admission and examination section, Since the drop-outs are mostly because of economic factors we let the Government Agencies know about their problem so that the root of the problem is addressed. In addition, we also provide

- Free-studentship to the needy
- Counseling for creating motivation
- Special Book-Bank
- Personal interaction with the students.

**2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

The college publishes elaborate prospectus detailing activities during the academic calendar. The teachers finalise their teaching plan keeping in mind the content of the syllabus and the level and need of the students. The examination and publication of results are in the hands of University in which the college has generally no say.

**2.3.2 How does IQAC contribute to improve the teaching –learning process?**

IQAC helps the institution and teaching faculties underline their weaknesses, success and failure which ultimately plays an important role in deciding the plan of teaching. It suggests to conduct seminars, discussions, etc, use latest teaching tools and methodology.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

In order to make teaching student-centric, lectures are given in the shape of discussion involving the students and their problems. Students are given the impression that the lectures are the starting points from which they can pursue the problem further through group discussion or by spending times in the library. The above measures have proved fruitful in developing collaborative and independent learning.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The teachers of the college are opposed to all kinds of superstition which helps the student to have scientific temper. The students are encouraged to develop their problem solving ability by various means in and outside their class rooms. The students are constantly reminded that curiosity that is desire to know is the basic qualification of a students. Developing reading habits of students is also one of the chief aims of our teaching.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

Since the college is located in a poor and backward area, it does not have all the modern technology and infrastructure to be used for pedagogical purposes. However, we do have a

Language Lab, a computer lab and a modest AV room which are used for teaching the students. Besides, we also used white board and green board.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

Students are often exposed to the lectures of experts and eminent scholars who happen to be here by chance or on invitation. As regards faculty members, they are encouraged to participate in seminars, refresher and orientation programs to keep themselves up to date. Students and faculties also encouraged to use Computer, Internet and Wi-Fi for learning and teaching purposes. Seminars and workshops are regularly held for the benefit of students.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

The college takes all possible care to extend academic, personal, and psycho-social support and guidance services to the students. As a result most of the students are benefitted by their mentors through personal and psycho-social support and guidance services. The faculties are very co-operative, committed and positively inclined to extend their whole-hearted support to their mentees.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

The students are encouraged to go through their text books and direct references. They are also exposed to the process of learning by way of solving the problems. Those who are in practical subjects are encouraged to realize the significance of practicals in having the sound understanding of theory. Students are also advised to be friendly with the latest technology of learning like computer, internet, e-Reader etc. Facilities are given training for using new teaching tools like Computer, Internet, Language Lab, AV room etc.

**2.3.9 How are library resources used to augment the teaching- learning process?**

As it is practically impossible for any individual to arrange all the text books and references, the library plays very significant part in any kind of serious study. The college library therefore proves huge sources of information for the students. In addition, library reading gives depth and purpose to the reading of the students.

The college Library has a large number of text books, reference books, journals and e-books which are available to the students and teachers for their study and research.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.**

The college does face challenges in completing the curriculum of the following kind

1. Consecutive University Examinations
2. Evaluation Work
3. Parliamentary/ Assembly/ Panchayat Elections.
4. Periodic strikes and Bandhs
5. Lack of enough hands
6. Lack of infrastructure

The college has informed the authorities concerned (University/ Government) to address these issues. However the college often organizes extra- classes and tutorials to complete the syllabus before the examinees go for their exams.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The college has a three member academic committee which keeps an eye on the class room teaching. The committee monitors and evaluates the quality of teaching learning directly as well as through feedback of the students.



## 2.4 Teacher Quality

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
Ph.D	Nil	Nil	03	Nil	06	Nil	09
M.Phil	Nil	Nil	Nil	Nil	03	Nil	03
P.G	Nil	Nil	01	02	06	Nil	09

Adhoc / Temporary Teachers:-The requirement of teachers is conducted by the HRD, Government of Jharkhand through JPSC as per UGC guidelines and State University Act and statutes. Even the retention of staff is not in the hands of college as the facilities are liable to transfer by the University.

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The appointment of faculty members is in the hands of the Government. The college and the University are just to give their demands. Whenever the college needs teaching faculties we send the requirement to the University which is finally forwarded to the Government. However, in case of acute shortage of hands, the college appoints temporary teachers on the consent of the University.

Apart from organizing and sending teachers to seminars, the college encourages them to conduct research work and attend orientation and refresher programmes.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty nominated</b>
Refresher courses	09
HRD programmes	Nil
Orientation programmes	08
Staff training conducted by the university	03
Staff training conducted by other institutions	04
Summer / winter schools, workshops, etc.	01

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches

Handling new curriculum

Content/knowledge management

Selection, development and use of enrichment materials

Assessment

Cross cutting issues

Audio Visual Aids/multimedia

OER's

Teaching learning material development, selection and use

Teaching learning methods/ approaches: As per requirement, the college organizes seminars, workshops to encourage the faculties to adopt new teaching learning methods and approaches.

Handling new curriculum: Whenever the curriculum is revised the teachers are briefed by the experts on the new issues incorporated in the new curriculum.

Content/ knowledge management: Although the content (curriculum) of teaching is decided by the University, the college and its facilities play a significant role in content/ knowledge management in the following ways:

- Contributing to the curricular design by virtue of being its member
- Arrangement of relevant textbooks, reference books, journals, e-books, computer, wi-fi etc for the learners

Selection, development and use of enrichment materials: Since the University decides the curriculum to be followed in the colleges our faculties contributed to its selection/ development and enrichment only when the university proposes to modified and upgrade its curriculum.

Assessment: The College and departmental feedback mechanism is always keen to assess the proper implementation of the curriculum and the use of teaching learning approaches /methods.

Cross cutting issues: Through our curricular and co-curricular teaching we lay special emphasis on serious contemporary issues like gender, environment, human rights, racial discrimination etc. so that students are sensitive to these cross cutting issues and contribute to on going discourse.

Audio Visual Aids/multimedia: The college has two AV rooms / Language room which are frequently used for teaching purposes.

OER's: Wi-fi facility and e-books of the library are openly available to the students in the college campus.

Teaching learning material development, selection and use: Faculties in their lectures, incorporate latest materials from relevant website and recent publications.

C ) Percentage of faculty

- invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies :- 30%
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies:- 30%
- presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies:-60%

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

Apart from encouraging teachers to go for research work, seminar and publication of papers and books, the college has no system to support such activities financially or otherwise. The faculty members are dependent for such thing on the University, UGC, and other such organisations.

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

:-01

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

Yes, the teachers have been put to evaluation by students and results conveyed to the teachers so that they can change and upgrade themselves accordingly.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

The examination and evaluation are completely in the hands Kolhan University to which our college is affiliated. However, the teachers of respective department do discuss with students the pattern of examination and the evaluation.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

As indicated above, the college does not have its own examination and evaluation system. It is the responsibility of the University in which the college has a very limited say. Recently there have not been any major structural reforms in the system of examination and evaluation introduced by the University. However, the University is seriously considering the introduction of Choice Based Credit System which will introduce an absolutely examination and evaluation process in which the college and the faculty members shall have much greater role and scope for change and innovation.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The college does not have much role in initiating and implementing any reform with regard to evaluation. It lies entirely in the power and domain of the University.

### **2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**

We have already suggested that the formal system of assessment and evaluation is completely in

the purview of the University. However, the college and faculties keep an eye on the involvement of students in curricular as well as co-curricular activities which creates greater motivation among students towards their studies.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

The college has no formal internal assessment system but regarding communication skills the college has introduced soft skill development and Spoken English Programmes.

**2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

The graduates from the college/university are expected to have a good command over their subjects, an upto date general awareness about things- Political, Social, Economic, Cultural, environmental etc. At the same time students are expected to have a good communicative and a presentable personality. In order to achieve this goal the teachers of different departments pay equal attention to class room teaching and co-curricular activities.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

Grievances regarding evaluation are forwarded to University which happens to be the competent authority in this matter.

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The college has so far been offering conventional courses and hence the students are expected to serve the Government and society in different capacities. But the college is now aware of the changed scenario in which the students have to compete and excel. So the teachers are gradually

redefining their activities and their responsibilities.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The college monitors and communicates the progress of the students through.

- A three member Academic Committee.
- Faculties of respective departments.
- Participation and involvement of the students in class room discussions and seminars.
- Involvement in games and sports.
- Student's sincerity in social work like blood donation camp, plantation, and cleanliness try etc.

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The strategies of institution with regard to teaching learning and assessment are mostly those which have been prescribed by the university, or are in practice for years in the form of tradition. As the college is a constitute unit, the college does not have much freedom and scope for innovation.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

The college has good relationship with several industrial units and financial institution like HCL, UCIL, Tata Iron & Steel Co. Ltd, Telco, IRL etc. Where our students are absorbed in considerable number. In order to make the students fit for jobs in the above mentioned industrial units we



provide them with requisite training and orientation.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

In order to collect data on learning outcomes and planning for improvement we use two approaches:-

- we note down the responses to the students in the classroom.
- we conduct occasional feedback sessions with students.

The data collected are analyzed for planning about the future.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

A three member academic committee with requisite support from the departmental faculties monitors and ensures achievement of learning outcomes.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

Although Examination are conducted by the University as per its Examination schedule, however the college has its own in-house calendar for class assessment tests. We also organize students seminar and discussion so that they can perform better at the University Examination.

**CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

**3.1 Promotion of Research**

**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

The college is primarily a teaching institution. However, some of the faculties are supervising the researchers.

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

The research committee of the college:-

1. Dr. Binod Kumar (Principal)
2. Dr. S.S. Pandey
3. Dr. T.C.K. Raman
4. Dr. Rajiv Kumar
5. Dr. S.K. Singh
6. Dr. M.N.Singh
7. Dr. D.C. Ram
8. Dr. R.R. Kumar
9. Dr. S.P. Singh

The committee aims to help and guide the researcher in their work. The committee has suggested that the faculties should motivate the students for research work.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

§        autonomy to the principal investigator:-

§ timely availability or release of resources:-

§ adequate infrastructure and human resources:-

§ time-off, reduced teaching load, special leave etc. to teachers

§ support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

§ any other

- The College grants freedom to the researcher to conduct research without any hurdle.
- The college, however, does not allocated fund for financial support to the researcher.
- The college is presently not in a position to grant time off and reduction of work load to the researcher as we are already having serious faculty crunch.

#### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The development of scientific temper and research work is an essential ingredient of the university UG/PG syllabus and the institution implements the syllabus in the best possible manner.

- The Pedagogical of practices in many subjects is aimed at creating genuine desire for uncovering truth.
- At the PG level there is a provision of a paper on research methodology and dissertation which provides a sound foundation for serious research work in future.

#### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

At present the following teachers are engaged in research work.

- i. As supervisor-
  - 1. Dr. T.C.K. Raman
  - 2. Dr. Rajiv Kumar
  - 3. Dr. Sanjay Kr. Singh
  - 4. Dr. M.N.Singh
  - 5. Dr. R.R. Kumar
- ii. As researcher-
  - 1. Prof. Naresh Kumar
  - 2. Prof. Md Mushtaque Ahmad
  - 3. Prof. Maheshwar Pramanik
  - 4. Prof. Sandeep Chandra

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.**

Apart from incorporating Research methodology paper in the PG syllabus, the various departments of the university organize regular courses/ sessions on Research methods in which all registered researchers have to be present.

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

Although the college has a great potential for exploring life and culture of the tribal of the area, the college is handicapped to prioritize the area for want of sufficient hands and expertise. However, we are trying to overcome this hurdle soon by having enough hands and expertise.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The college invites scholars, eminent persons and researches from time to time to deliver lectures and interact with teachers and students regarding the scope and need for research in a particular

area. The very presence of such persons on the campus is a huge motivation for current and prospective supervisors and researchers.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

In view of faculty crunch no teacher has gone on sabbatical leave. Generally, they conduct research as well as engage classes.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

The college encourages the faculty members to be in constant interaction with society to educate and enlighten them with their studies and researches specially in matters related to women empowerment, environmental issues, human rights, panchayati Raj, Cultural issues, Social discriminations, etc.

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college does not have its own budgetary allocation for research work. The faculties conduct researches on their own or seek grants from external funding agencies like UGC, Private Agencies etc.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?** There is no such provision in this institution or the University under which it works.

**3.2.3 What are the financial provisions made available to support student research projects by students?**

There is no such provision at the college level in our university(KU)

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

In Course of researches, the researcher seeks help and assistance from other departments also.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The institute encourage the researchers to maximum use of equipment and apparatus of the college for research purposes.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

As the college is primarily a teaching institution it doesn't receive any grant exclusively for research purposes.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

NA

**3.3 Research Facilities**

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**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

Research facilities available within the campus:-

- Library
- Laboratory
- Competent Faculties.
- Language Lab
- Internet and Wi-Fi

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

- Our institution has following planning for upgrading research facilities
- Upgrading & Modernising Laboratories
- Improving the standard of Library.
- Creating separate cubicles for researchers and supervisors in the Library.
- Inviting eminent scholars for Lectures and guideline on regular basis.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.-**

NA

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

If researcher from the college approaches the industrial unit like HCL, UCIL, etc Govt. offices, panchayat, Villages, they are very supportive such venture.



**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

Facilities:-

In Campus: 1. College Library

2. Departmental/ seminar Library

3. Computer Lab with Wi-Fi

Outside the Campus:- 1. Several Libraries in Jamshedpur

2. R.Modi Centre for Excellence

3. Govt. Offices.

4. Gouri Kunj Library

5. Adivasi Vikas Parishad Library.

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

Laboratories, Library, Computers, Language Lab are available for collaborative research.

**3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

☐ Patents obtained and filed (process and product)

☐ Original research contributing to product improvement

☐ Research studies or surveys benefiting the community or improving the services

☐ Research inputs contributing to new initiatives and social development Research inputs contributing to new initiatives and social development:-

The research undertaken by the faculties has led to new understanding of the issues and therefore, has benefited the society in a great measure.

1. Dr. B. Kumar :- His Ph.D. thesis on Level of aspiration and personality variables of technical and non-technical college students, has led to new understanding about the psychology of college going students with special regard to their formation of aspiration and ambition which has direct bearing on the atmosphere in the campus.

2. Dr. S.S. Pandey: His Ph.D work on the quality of the water in the Swarna Rekha river helped the environmental agencies to find out pollution, pollutant and polluting factors and take necessary measures to solve the problems.

3. Dr. T.C.K. Raman:- His study on “An Importance of Inventory Control Problems in the Field of operation research “ helps the Industries and Management how to face and control the inventory. The second work of Dr. Raman is a detail study of topological and sub-topological concepts in Bitopological Spaces.

4. Dr. Rajiv Kumar:- “His Research on “Some Studies of PZT & PLZT Piezoelectric Ceramic Materials” has contributed to better understanding of ceramic and its industrial application.

5. Dr. S.K. Singh: His study of the financial management of SAIL has paved the way for deeper understanding of the financial transactions and their management. It is expected to help the government in making the production of SAIL more competitive and cost effective.

6. Dr. M.N.Singh: His research on Afghanistan and its socio-economic and political condition has facilitated better understanding of the less known Afghan people and their problems.

7. Dr. D.C. Ram: His research work on the Hindi poets of Bhakti period informs us in a better way the idea of Bhakti, its spread and its socio-philosophical aspects.

8. Dr. R.R. Kumar:-His Study on “ Hindi Katha Sahitya aur Dalit” has created lot of interest about the depiction of the Dalits in Hindi fictional writings.

9. Dr. S.P. Singh:- Dr. Singh thesis on “Paryavaran ke Vishay me Bharat ki Videsh Neeti” has emphasized India’s concerns about commitment to environmental cause. The research has been widely noticed and appreciated.

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’,**

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**indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

No, but our preparation is going to publish a Research Journal from the college

**3.4.3 Give details of publications by the faculty and students:**

☐ Publication per faculty

☐ Number of papers published by faculty and students in peer reviewed journals (national / international)

☐ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

☐ Monographs

☐ Chapter in Books

☐ Books Edited

☐ Books with ISBN/ISSN numbers with details of publishers

☐ Citation Index

☐ SNIP

☐ SJR

☐ Impact factor

☐ h-index

Publication per faculty Number of papers published by faculty in peer-reviewed journals (national/international) :

Name	Department	Total no. Of publications	Books	REMARKS
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		<b>Research Papers/Articles/Full length paper in Proceedings/Book reviews/Articles/Chapter in a Book</b>		
Dr. Binod Kumar	Psychology	04-National 03-International	Nil	RECORD MAINTENED IN THE COLLEGE
Dr. S.S. Pandey	Chemistry	15	Nil	--DO--
Prof. B. L. Bhouwmik	English	Nil	Nil	--DO--
Prof. Kamal Guha	Psychology	02	Nil	--DO--
Prof. M.D.P. Singh	Commerce	08	Nil	--DO--
Dr. T.C.K. Raman	Mathematics	22	Nil	--DO--
Prof. Naresh Kumar	English	06	Nil	--DO--
Dr. Rajiv Kumar	Physics	10	Nil	--DO--
Prof. Md Mushtaque Ahmad	History	11	Nil	--DO--
Dr. S.K. Singh	Commerce	12	04	--DO--
Dr. M.N. Singh	Pol. Science	06	Nil	--DO--
Dr. S.P. Singh	Pol. Science	22	Nil	--DO--

Dr. D.C. Ram	Hindi	10	03	--DO--
Dr. R.R. Kumar	Hindi	22	Nil	--DO--
Prof K.M. Hansda	Santhali	07	Nil	--DO--
Prof. M. Pramanik	Economics	06	Nil	--DO--
Prof. Sandeep Chandra	Bengali	08	Nil	--DO--
Prof. B.L. karn	Physics	03	Nil	--DO--
Prof. M.P. Singh	Botany	02	Nil	--DO--
Prof. N. R. Mahato	Botany	03	Nil	--DO--
Prof. Satish Prasad	Zoology	02	Nil	--DO--

#### 3.4.4 Provide details (if any) of

- ☐ research awards received by the faculty
- ☐ recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- ☐ incentives given to faculty for receiving state, national and international recognitions for research contributions.

NA

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has liaison cell to manage and maintain the relationship with industrial units for our mutual benefits.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

The college of the university, except for autonomous units can have no consultancy wing/cell because it involves financial transaction which can be done by the university or its publisher.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The faculties are encouraged and motivated to provide consulting in curricular, extra-curricular and extension activities through their experience and expertise for the society at a large as and when required.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Our consultancy is generally related with social problem for which we charge no money.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

NA

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college understands the value of its neighbours and our responsibility to them. Hence, we keep organizing following things on regular basis.

- Eminent social activists are invited to share their outlook and experience with the students and faculties.
- The college actively participates in and promotes the activities of social reforms.
- The college through its faculties and students spread awareness with regard to Social Political Ecological and Cultural issues.
- Through NSS Programmes we promote the necessity for community feeling and the need to work for it.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

The college monitors the activities of students in their class rooms, in co-curricular events, NSS programmes and events which are directly aimed at social services. We collaborate, in our social work, with like-minded organisations, Govt. Agencies, etc. Our helping hand in the hour of natural calamities strengthen our ties with our neighborhood.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

Our performance is the best solicitor, the focus on the curricular and co-curricular activities on our campus and our responsibility to the society.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

- Community Service Activities - NSS : NSS Students visited their facility at Beldih Basti many times to help underprivileged, differently abled children in the vicinity.



- Participated in blood donation camps.
- Participated in Swachh Bharat Abhiyaan in 2014.
- Tree plantation drive in 2014-15
- Blood donation and health (eye) check-up programmes 2015
- Students undertake frequent visits to old age homes.
- The street play society of the college is mainly engaged in arousing awareness on various socially relevant issues such child marriage, rapes, female infanticide, dowry, adulteration, etc.

**Budgetary expenses of NSS and NCC:**

Year	2013-14	2014-15	2015-16	2016-17
NSS	NIL	45000	90000	Awaited
NCC	NA			

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The institution grants honorarium and points for promotion to the faculties associated with NSS. Similarly NSS volunteers are provided with breakfast and meal apart from the certificates which are important for them when they seek jobs or pursue higher education.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The college through its NSS units conducted a survey of the village “Manohar Colony” Ghatsila in order to prepare a soci-economic profile of the village in the year 2012-13.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.**

The motto of the institution is “ Be your own Lamp”. In other words if one knows oneself and the surrounding one knows the world better. Hence students who become the part of extension programmes of the college get to know the neighboring society better which helps them to understand the theoretical ideas taught in the class room better.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

In most of the programmes organized by the college eminent citizens and social activists of the neighboring area are duly invited. Importance of social work and community participation is emphasized. They are made to realise that it is only through their support that the welfare work in the area can be successfully carried out.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The NSS unit of the college has a tie up with the following institution and NGO’s to work for social-economic betterment.

- B.D.S.L Mahila College, Ghatsila
- Jharkhand Utthan manch (JHUM), Ghatsila
- Abhiyaan For A Better Tomorrow, Ghatsila
- Samaj Suraksha Samiti(SSS), Ghatsila

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Extension programmes conducted by the college primarily through NSS has been appreciated by various institution:

- Indian Red Cross Society, JSR
- MGM Blood Bank, JSR
- HDFC Bank, Ghatsila
- United Bank of India, Ghatsila

**3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

The College does not have a formal collaboration with laboratories, institutes and industry for research activities. However, we have very good informal relationship with them who would extend to us all possible help when required by the researcher.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

Till date no such collaboration has been initiated. However we are planning to sign MOUs with research laboratories for collaborative research.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student**

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and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The Industrial units like TISCO, HCL, UCIL have helped the college in various ways.

- TISCO- Provided water facility.
- UCIL- Provided Toilets and Girls Common Room.
- HCL- Provided Basket Ball Court
- A good number of our passed-outs are employed in the above mention units.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

Plannings are under way to organize National /International conferences.

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

a) Curriculum development/enrichment :- Curriculum is designed by the University.

b) Internship/ On-the-job training :- Several organizations are attracting students from our college for Internship / On-the-job training based on our mutual understanding. Some such organizations are HCL, IRL, UCIL, etc.

c) Summer placement:- Several organizations are attracting students from our college for Internship / On-the-job training based on our mutual understanding. Some such organizations are HCL, IRL, UCIL, etc.

d) Faculty exchange and professional development :- The University doesn't permits us for such exchanges.

- e) Research :- As the MOUs are signed by the University only, the college has informal understanding with several organizations to facilitate research work of our students and faculties.
- f) Consultancy :- One of the objectives of the college is to institutionalize the process of interface with industry and create consulting opportunities for the faculty. Consultancy MOUs will be executed on a case-to-case basis. The Research Cell is in the process of preparing the draft of the consultancy policy of the college, which will form the basis for entering into such MOUs.
- g) Extension :- A group is being set –up to identify the agencies for extension job
- h) Publication :- The college plans to use the college website for faculty and students publications, based on the response, partnership arrangements will be considered.
- i) Student Placement :- Currently, this is being done through the duly constituted placement cell. However, the placement cell is exploring the possibilities of collaborations with various companies and industry representative bodies and all future MOUs with external organisations will include a provision for internship and placement as an integral part of the collaboration arrangements.
- j) Twinning programmes:- There is no such provision in our University as yet. However, the plan to introduce CBCS is underway.
- k) Introduction of new courses :- The college has no such authority.
- l) Student exchange :- The college has no such liberty.
- m) Any other :- No.

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

We have formed **Training and placement Cell** in the College as per direction of HRD,

Government of Jharkhand. The Cell is heading in positive direction to finalize the collaboration for training and placement programmes with reputed industrial units viz. TATA STEEL, SAIL, BCCL, HCL, IRL etc.

Post Graduation department of Hindi and Political Science have worked out and academic understanding with Wikipedia foundation. Selected numbers of both Departments are frequently editing and contributing to the contents of Wikipedia which help them in their academic pursuit.

**CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 Physical Facilities**

**4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

The college depends entirely on the university and the Government for resources and infrastructure development. The college has library, class rooms, laboratories, AV room, language lab, administrative building, staff room, playground, etc. which have been constructive out of grants from University HRD, UGC and assistance from private individuals. Further requirements of resources for constructing or augmenting class rooms, library, Laboratories, have been conveyed to the appropriate authorities like university and HRD and we hope positive response from them in near future.

**4.1.2 Detail the facilities available for**

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

**Curricular and Co-curricular activities-**

Class rooms-	18
Computer Lab-	02
Seminar Hall-	02
Tutorial spaces-	02

Laboratories-	06
AV room-	02
Language Lab-	01

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, Cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Outdoor and indoor games, football ground, cricket ground, Volleyball court, Badminton Court, Basket Ball court, NSS youth Festival, Yoga , Health and hygiene, Debate, Elocution, College Foundation Day, Variuos Awareness Programmes, Career Counselling, Quiz etc.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The construction of class rooms and other infrastructure has mostly followed the master plan of the institution. for the last 20-25 years.

Following are the new constructions which are on the verge of completion:

1. P.G. Block: A separate P.G. block consisting of 08 Lecture Halls is being Constructed at the cost of Rs.1.75 crore only. The project and the amount have been sanctioned by the HRD, Government of Jharkhand.



2. Four (04) additional classrooms: Four new classrooms are under construction at the cost of Rs. 2,30,8000/- to meet the shortage of classrooms in the College.
3. Science Block: The existing Science Block has completed its age, necessitating a new construction at its place. Hence we have sent a new proposal for the construction of a new Science Block keeping in mind the emerging requirements. The Project has been estimated to cost Rs.-09 crore 66 lac 60 thousands.
4. Language Lab: A language lab has been constructed at a cost of Rs.25,00,000/-
5. Audio-Visual Room: The Audio-Visual room has been constructed at the cost of Rs. 3,00,000/- from the grants obtained from UGC.
6. A Canteen: For the convenience of students, visitors and staff a canteen has been constructed in campus from internal resources.
7. Cycle/ Bike Stand: Separate cycle/scooter parking area for students and staffs have been raised.
8. Car parking: For Staff/Guardians/Visitors, a separate car parking space has been created.

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

This institution, on the basis of feedback from students, faculties, and academic committee, works out the requirement of infrastructure augmentation and report to the appropriate authorities. For the convenience of persons who are physically challenged, most of the class rooms have been made accessible by slope way.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- Hostel Facility –

Accommodation available: 03 hostels for 200 students (one girls hostel is proposed) Common room- two(02) Boys & Girls

- Recreational facilities, gymnasium, yoga center, etc.: Available
- Computer facility including access to internet in hostel: Available
- Facilities for medical emergencies: First Aid room has been created to meet emergency. Informal understanding with doctors and Govt./ICC hospital.
- Library facility in the hostels: Available
- Internet and Wi-Fi facility: Available
- Recreational facility-common room with audio-visual equipments: Available
- Available residential facility for the staff and occupancy constant supply of safe drinking water:

For staff: Not Available but we are planning to have such facility.

For occupancy: Yes, water facility with water filter and cooler.

- Security: Available

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

Periodic health check-up camps are organized.

**4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The IQAC and NSS have been provided a separate space. However, Grievance Redressal Cell, Women Cell, Counseling and Career Guidance Cell and Placement Cell are expected to have separate spaces soon.

## **4.2 Library as a Learning Resource**

### **4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

Yes, the College does have a Library Advisory Committee to advise on the proper use of library for the students.

It consists of:-

1. Prof. Naresh Kumar
2. Dr. Rajiv Kumar
3. Prof. Md. Mushtaque Ahmad
4. Dr. S.K. Singh

### **4.2.2 Provide details of the following:**

- \* Total area of the library (in Sq. Mts.)- 275.78 sq.mts
- \* Total seating capacity- 75 seats
- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)-08:00 AM to 04:00 PM
- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)-Reading Hall, separate corners for faculties.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The library ensures purchase and use of current titles, print and e-journals and other reading materials with the help of publishers catalogues, book reviews in newspapers, teachers and subject specialists.

- System for purchase and use of Current Titles: As recommended by faculty members and member of the Library Advisory Committee and approved by concerned Head of Departments.
- System of purchase of General Books: As recommended by faculty members and member of the Library Advisory Committee and Librarian.
- System for purchase of Journals: Subject experts and faculties.
- System for purchase of E-Journals: It is in process.

Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The amount spent on procuring new books, journals and e-resources during the last four years is given below:

Library holdings	Year-1 2013-14		Year-2 2014-15		Year-3 2015-16		Year-4 2016-17	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Books & Reference Books	10	5000	35	7427	20	7009	220	66060
Journals & Periodicals	.....	.....	.....	.....	.....	.....	.....	.....
e-resources	.....	.....	.....	.....	.....	.....	.....	.....
Cd & DVDs	.....	.....	.....	.....	.....	.....	.....	.....
Any other (specify)	.....	.....	.....	.....	.....	.....	.....	.....

- Total No. of books purchase during 2013 to 2017 : 285
- Total No. of books available in library as on 30.01.2017 : 37,000 (approx.)

#### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

\* OPAC- Limited access.

\*Electronic Resource Management package for e-journals- Under process

\* Federated searching tools to search articles in multiple databases- Under process

\*Library Website- Under process

\* In-house/remote access to e-publications-No

\* Library automation -In process.

\* Total number of computers for public access-02

\* Total numbers of printers for public access- 01

\*Internet

band width/ speed

2 mbps ☐

10mbps ☐

1gb ☐

**Reliance Jio wi-fi Network is free to all.**

\*Institutional Repository- Under Process

\*Content management system for e-learning- No

\*Participation in Resource sharing networks/consortia (like Inflibnet)- Yes

#### **4.2.5 Provide details on the following items:**

\*Average number of walk-ins- 250

\*Average number of books issued/returned-200

\*Ratio of library books to students enrolled-05

\*Average number of books added during last three years -350(No separate accounts of text books and reference books.

- \*Average number of login to opac (OPAC) – NA (Under process)
- \*Average number of login to e-resources- NA (Under process)
- \*Average number of e-resources downloaded/printed- NA (Under process)
- \*Number of information literacy trainings organized-NO
- \*Details of “weeding out” of books and other materials- To be done soon

#### **4.2.6 Give details of the specialized services provided by the library**

- \*Manuscripts- No
- \*Reference- Yes
- \*Reprography-No
- \*ILL (Inter Library Loan Service)-No
- \*Information deployment and notification (Information Deployment and Notification)-No
- \*Download-No
- \*Printing- Yes, 1 Printer is available.
- \*Reading list/ Bibliography compilation-No
- \*In-house/remote access to e-resources-No (Under process)
- \*User Orientation and awareness-As our library is in the process of getting automated we propose to organize such programmes at the beginning of every academic session.
- \*Assistance in searching Databases-No

\*INFLIBNET/IUC facilities-Installation in Progress.

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The library staff are always keen to help the students in their problems related to books. They help them finding relevant books, references and periodicals. They also help in reprography etc.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

The Physically challenged library users are given priority in issuing and returning books. They are provided reserved seats in Reading Sections. Ramp facility has been created for easy access.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

We keep a suggestion box at the gate of the Library to collect feedbacks and suggestions. The suggestion box is opened periodically by the Library Advisory Committee and it makes serious efforts to address the problems raised by the library users.

**4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

• Number of computers with Configuration (provide actual number with exact configuration of each available system): 30



- Computer-student ratio: 1 : 225
  
- Stand alone facility: NA
  
- LAN facility: Available
  
- Wifi facility: Available
  
- Licensed software: Available
  
- Number of nodes/ computers with Internet facility: 35
  
- Any other: NA

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

The computer facility is available to the staff and to a limited extent to the students.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The college plans to augment IT infrastructure in a manner that it is available to all student and staff 24 X 7.

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

At present we have no specific budget in this regard.

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

The institution encourages the staff to use ICT resources in their teaching as far as practicable and their given periodic training for the same as well.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The College places the students at the center of all its planning and implementation. The use of ICT is no exception for instance, when computers are required more by the students, our staff generally wait for their turn when the computers are free.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

As of now the college does not have the connectivity with National Knowledge Network either directly or through University. Therefore, no service of NKN is availed by the College.

#### 4.4 Maintenance of Campus Facilities

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

		2013	2014	2015	2016
a.	Building	89000	100000	125000	17730800
b.	Furniture	38000	52000	800000	560000
c.	Equipment	Nil	Nil	Nil	3730000
d.	Computers	Nil	Nil	Nil	500000
e.	Vehicles	Nil	Nil	Nil	Nil
f.	Any other	Nil	Nil	Nil	423000(for library upgradation) 2500000 (for Language Lab)

The College tries to ensure maximum allocation of funds for the heads mentioned above subject to resource available to College. As the Grants from the University/ HRD, Government of Jharkhand/UGC are not sanctioned on regular intervals, the College has to make due adjustment in managing the developmental and maintenance affair.

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the**

**infrastructure, facilities and equipment of the college?**

There is a provision for regular and periodic maintenance and upkeep of equipments and other infrastructure. In addition, the maintenance work is carried out whenever it is required subject to availability of funds.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

As and when the need arises. However, we are developing a system for regular and periodic maintenance of equipment/instruments.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The College is very sensitive to the problems related to the maintenance and upkeep of delicate equipments. Generally we expect the suppliers to take care of maintenance also. But we also seek services of mechanics and technicians available in the locality. The college has two Generator sets (25KVA & 10 KVA) to provide uninterrupted power supply. The electronic and important electric equipments are linked with stabilizers to meet occasional fluctuation of power.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

#### **5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

Yes, Ghatsila College, Ghatsila publishes its updated prospectus on the commencement of every academic session. The prospectus provides all the necessary information the students need to know. The college prospectus provides a complete profile of the college, the admission schedule, the details of the college working days, the fee structure and the rules and regulations which the students need to observe during their stay in the college. The prospectus contains the list of the facilities being provided to the students. It also contains information regarding the college teaching as well as the non teaching faculty. The same information, which is published in the college prospectus, is also updated on the college website [www.ghatsilacollege.in](http://www.ghatsilacollege.in)

#### **5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Catering to the needs of all ST/SC/OBC(non creamy layer), BPL card holders stipends are provided to them by the state government welfare department. Girls students of all categories are not charged tuition fees. And on the ground of merit-cum poverty free studentship is granted to 12.5% of general students on college rolls. Of late the Government has started paying stipend amount to the beneficiary's accounts. As a result the College collects full fees from the students except from those who are in general category and have been granted full free studentship.

#### **5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

Above 60% students of the college get benefits for these scholarships.

**5.1.4 What are the specific support services/facilities available for Students from:**

- ✓ Students from SC/ST, OBC and economically Weaker sections:
- ✓ Students with physical disabilities:
- ✓ Overseas students:
- ✓ Students to participate in various competitions/National and International:
- ✓ Medical assistance to students: health centre, health insurance etc.:
- ✓ Organizing coaching classes for competitive exams Skill development (spoken English, computer literacy, etc.):
- ✓ Support for “slow learners”:
- ✓ Exposures of students to other institution of higher learning/corporate/business house etc.:
- ✓ Publication of student magazines:
- The students belonging to SC/ST, OBC and the economically weaker sections are identified during the process of the admission itself. For them the state government provides stipend and the college grants full & half free studentship. Remedial classes are also held time to time to empower them and to make up for any deficiencies.
- For physically disabled students, reservation in admission is available. Their requirements and needs are given special case and attention. The college administration ensures that infrastructure facilities meet the requirement of the students. During examinations they are given extra care.
- So far not even a single overseas students has applied for admission. Students are guided and encouraged by faculty members to prepare for different competitive examinations. And the faculties are always keen to provide guidance in such matters.
- The College is a very sensitive and concerned for the health and hygiene of students and staff. Hence we have established health center and in process of health insurance

scheme. Proper arrangement of purified drinking water is available on the campus.

- The college invites guest speaker for communication development among students. Personality development programmes are also conducted on different occasions in certain study programmes.
- For slow learners different curricular extracurricular programmes are conducted to enhance their skills and competence and to motivate them for an innovative and creative mind-set.
- The college publishes its annual college magazine “PUSHAN”. The students very enthusiastically contribute with their articles in it the entire process of the publication is overseen by an Editorial Board consisting of senior Teachers and student.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

Ghatsila College, Ghatsila encourages outgoing students to visualize the starting of their own enterprise and become active contributors to the nation's GDP. The placement cell helps students find better avenues in life.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

\*additional academic support, flexibility in examinations

\*special dietary requirements, sports uniform and materials

\*any other

For games, sports, quiz, debate and other extra-curricular activities, Ghatsila College, Ghatsila has fixed the last period daily in routine and is committed to attract student's participation. Students who are selected for a particular event are given sports uniform and materials as well as dietary

requirements. But there is no flexibility in the examination.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

UGC sponsored free coaching classes for weaker section of students are held in the campus. Students are also helped by study materials and counselling by the teachers for the right strategies.

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)**

The college has a cell called MANISHA for different types of counselling and guidance run by the department of Psychology. The teacher-in-charge is available during the college hour and makes adequate arrangements for guidance to the students.

Students are informed about the scope of the various subjects that form the syllabus and are helped by the faculties present in choosing right stream an different stages from the time of admission

It helps them fight their problems and make it sure that they become better human beings and work for the social cause.

MANISHA works in addition to the full-fledged which career and counselling cell and placement cell to help students in choosing and finding right career.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

We have constituted Placement and Career Counseling Cells in our college which render valuable services to the students.

The students are informed regarding the vacancies offered by government and other agencies. The



notices of the advertisement are put up in the notice board for the benefit of the students.

Members of the Placement Cell render guidance to the students in formal and informal meetings. They are taught how to make CVs

The Centre organizes lectures on career opportunities and on the examination module. The students are informed about the syllabus etc. Mock tests are held and their performance are analyzed after test to assess their strength and weakness.

The placement cell of the college invites many reputed companies and students are also sent to off campus for interviews.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes, the college has a cell which actively interacts with the students and staff to help them sort out their grievances. It is endeavoured that the complaints are readdressed in a cordial manner. However, if the situation demands, the cell does not hesitate to be harsh.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

Women cell is also working in this college to take all necessary measures to ensure the safety and the dignity of the female students and staff. The cell comprises of two senior host lady teachers and the college takes every necessary step so that no case of sexual harassment is committed in the campus. In this regard, continuous vigilance of college authority and strict punishment provisions works as a big deterrent against such unhappy incidents.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Ragging in our country involves serious abuses and clear violations of human rights. The college is also very cautious regarding this menace and therefore has set-up a committee, the Anti-Ragging Committee comprising Principal/ HODs/ Senior faculty member of both genders.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Ghatsila College, Ghatsila is committed towards ensuring social justice through the various students welfare schemes. The college is having a separate office & staff for this purpose to let know the students about government and other agencies welfare schemes and to help the students to apply for such benefits. Moreover economically poor students are provided full free and half free studentship by the college.

- Extension center of H.D.F.C Bank, Ghatsila Branch is working on the campus for the benefit of students.
- The Student's Counseling Cell is working in this College. Counsellors reach out to the students formally & informally.
- We have a workable health Centre and we invite Doctors from different hospitals for the benefit of students and staff.
- Grievance Redressal Cell is quite active and it attends both registered and unregistered grievances of the students.
- Women Cell acts rigorously here to aware the students to develop a healthy relationship with the opposite sex. It enhances the understanding of the other gender.

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

Yes, the college has as Alumni Association but it has not registered as yet. It helps the College with valuable feedback in the form of social response. On occasions, it also helps the College find right donors.

## 5.2 Student Progression

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Student progression	2013	2014	2015	2016
UG to PG	61%	59%	63%	65%
PG to M.Phil.	Nil	Nil	Nil	Nil
PG to Ph.D.	Nil	Nil	Nil	Nil

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

The actual data is difficult to work out however, it our guess that the percentage of students passing examination has been on the rise.

Class	2013	2014	2015	2016
B.SC-I	25%	30%	36%	42%
B.Com-I	64%	63%	66%	68%
B.A-I	37%	42%	44%	42%
B.SC-II	27%	34%	37%	30%
B.Com-II	65%	64%	68%	69%
B.A-II	41%	43%	42%	46%
B.Sc-III	89%	94%	93%	93%

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B.Com-III	98%	98%	95%	96%
B.A-III	87%	79%	88%	89%
P.G-I	62%	57%	76%	82%
PG-II	91%	91%	95%	96%

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

- The college motivates the students for higher education through class rooms discussion and counselling.
- For employment the placement cell of the college takes necessary steps to organize campus selection.
- The College runs P.G. courses in various streams and facilitates their desire for higher learning.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

On requirement they are given extra classes to prepare and improve their results.

**5.3 Student Participation and Activities**

**5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The students of the college participate in intra-college as well as inter-college sports meet at the University level sometimes at the state level also. They take part in items like Football, Basketball, Cricket, Volleyball, Badminton, Cycling, Track events etc. In Football and Badminton they have been University champions in 2014 and in Basketball they held second & Third position in 2012 and 2013. In most events their performances are noticed and appreciated at the University and State level.

**5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

Students having joined the NCC & NSS programme of the college achieved tremendous success at the national & state level competitions. They have made excellence performance in different games like, Shooting, Boxing, and Mountaineering etc.

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

The data on feedback at the exit level is collected by the college to use it for improvement of performance of our graduates. The improvement initiative also takes into account of the responses of their employers whenever they are available to the college.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

The college with its limited resources encourages the students to publish articles and write-ups in wall magazine, college magazine or elsewhere.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The Student Union Election is conducted by the University and the college follows their instruction in letter and spirit. The Student's Union has:

- President- One
- Secretary- One
- Vice-President-One

- Joint Secretary-One
- Deputy Secretary-One
- University Representative-One

They try to solve the student's problem with respect to college and University. They also keep an eye on the development work in the college. The Student's Union is funded from the student's contribution/fees collected by the college.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Students are nominated on various administrative panels, some of which are as under:-

1. Anti-Ragging Cell
2. Women cell (shaktimati)
3. Literary Club
4. Library Committee
5. Environment Watch
6. Finance Committee
7. Purchase Committee
8. Building Committee

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.**

The college maintains close relationship with the passed out students of the college. The Alumni Association gives significant inputs to the college about requisite improvement in different areas and how to get about that.

**CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

The institution's vision is stated in its logo. (Be thy lamp). The college has a mission statement and goals which are in tune with the objectives of higher education and the emerging global, national and regional concerns. In this context, the college aims at an integrated and personalized education of the young so as to produce intellectually competent, morally upright, socially committed, spiritually inspired and nationally dedicated men and women in the service of India, today and tomorrow. Tradition of the College, since its foundations were laid, is to provide quality education to the tribal of the adjoining area.

- The college is committed to the promotion of justice and national integration.
- It is committed to the education and empowering of the vulnerable such as the tribal, women and backward classes.
- The College is committed to produce global citizen of today and tomorrow.

In other words we wish to create a pool of human resource for which the society is more important than individual and our students are able to survive and excel in all conditions. We are proud to say that our product have not forgotten their mother and alma mater.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The principal with the help of faculty and technical staff finalizes the plan and sends it to the university for approval and the release of funds, and thereafter the plan is implemented as per university's direction and established norms. Sometimes, the plan is sent to the HRD, Govt. of Jharkhand or the UGC through the University.

The Principal has a number of committees to aid and advise him in such matters, viz finance committee, purchase committee, etc.

**6.1.3 What is the involvement of the leadership in ensuring :**

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The Principal of the college provides excellent leadership to the college. He believes in working through teams and leading the team from the front.

The college, therefore, has a number of committees through which he keeps a watch on every going on in the college, class room activities, co-curricular activities, activities related to social work and awareness. We are in constant touch with the stakeholders- Parents, Donors, Advisors and well-wishers etc. to get their feedback and advice and try to implement them in the best possible manner.

The success of our faculties in seminar, of students in academic and extra- curricular activities are duly appreciated which inculcates among other members of our college a culture of excellence.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The college has several committees for various works. They keep close watch on the plans and their proper implementation, and they freely seek the help of students and non-teaching staff of the



college. These committees don't hesitate to seek expert's view if and when the need arises. Needless to say that the various committees are always provided the able leadership by the Principal.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Our college is a constituent unit of Kolhan University so that the principal is the supreme head of the Institution as there is no governing body here. All works are done by him or in this name. whatever good is happening in the college, the principal should be given credit for.

**6.1.6 How does the college groom leadership at various levels?**

- The college grooms leadership in the following manner.
- Through classroom teaching
- Through co-curricular activities like seminar, discussion, sports etc.
- Personality Development sessions
- Lectures of the leaders in the field.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

Departments are autonomous in allocation of teacher as per time-table, which is in sync with master time-table; tutorial classes, and distribution of syllabus among the faculty members, organizing and participation in Lecture Series of the University PG Department. Faculty is encouraged to participate in National and International Conferences in the country. Faculty is also encouraged to publish in ISSN journals. Students are also informed about Seminars and Conferences so as to benefit from it.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes, Participation is at three levels :

- The Principal seek advice from stake holders
- Constitution of committees such as grievance Redressal cell, Anti-Ragging cell, Discipline Committee, Games and sports, women's cell, RTI cell, Examination Committee. All the teachers are directly or indirectly involved in various committees. For efficient management accountability is vested on the committee members these committee often have non-teaching staff and students as members
- The organization of seminars, sporting events, NSS camps, social service awareness programmes etc are mostly in the hands of students. The teachers generally are in the role of supervisors.

**6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

The college attaches great importance to quality in teaching and co-curricular activities. The college has a number of committees through which the implementation of policies and its quality is ensured. The college is keen to set high bench mark for achievement. We lay down code of conduct not only for the behavior of the students but also for the quality of work we undertake on the campus. We keep reviewing what we have done and what we have achieved.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

This college is a sole centre for higher learning in this big Tribal dominated backward area of Jharkhand.

We have also succeeded in starting Post graduate teaching in eight (08) subjects of Arts &

Commerce faculties: Hindi, Santhali, English, Bengali, History, Economics, Political Science and Commerce. We have already got the affiliation for these subject for P.G teaching. Now we are planning to build infrastructure for that. We are keen to start PG teaching in Bengali, History and English soon.

### **6.2.3 Describe the internal organizational structure and decision making processes.**

Principal is the Head of the institution. He runs the college efficiently with the help of various Committees and Heads. College believes in participative management. The college decentralized the administrative set up by forming various committees such as Finance Committee, Grievance Redressal Cell, Anti-Ragging Committee, Discipline Committee, Games and Sports, RTI Cell, Womens' Cell, Examination Committee.

Quality is also translated into the functioning of administrative units through allocation of funds, computerization, smooth functioning of the library and providing internet facility for the staff and students in the campus.

The college follows the Academic calendar of the parent university to achieve its visions which are in tune with University Mission.

The Board of Studies of the respective departments address the curricula on the basis of the emerging trends / studies and feedback from stakeholders.

### **6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

–Teaching & Learning- The College is very keen to ensure that the learning and teaching process in the classroom is carried out in the best possible manner. Teachers are asked to be sensitive to the level of students in the classroom. They are also advised to present their lecture in on interesting manner and explain the ideas through examples from the life of the students of the area.

#### **• Research & Development:-**

- Teachers are encouraged to conduct researches

- Attend seminars, Orientation/ Refresher courses
- Teachers are granted duty leave for attending seminars.
- The college is planning to publish its own research journal

•Community engagement:-

The college has very active units of NSS, which undertake variety of community work as a result of which the neighbouring communities feel greatly attached to the college. The faculties of the college also take part in community affair. As a result, the society is always keen to help the college. The basketball ground and the drinking water facility have been provided by two industrial units of the area.

•Human resource management:-

The college tries to make optimum use of the human resources available to us. And we also try to augment their capacity by training programmes and seminars.

•Industry interaction:-

The College has good relationship with industrial units in our locality. Occasionally they have helped us in our need. The basketball ground and drinking water setup are their contributions. In return the college helps them in human resource management.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The administration of the college is transparent in its dealing. Every activity of the college is reported to the University and the approval is obtained from them. There is no communication gap between the college and the University. The activities of the college are also uploaded on the college website.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The Principal has constituted a numbers of committees for effective management of college. All teachers are members of different committees that look after the Academic and Administrative units of the college. Suggestions of the staff are welcomed and accepted by the Principal. Staff Association, a democratically elected body, addresses needs of the teachers and ensures smooth functioning of the college. Principal encourages teacher participation in seminars/ conferences and workshops at University / National and International level.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

The college does not have any Governing Body. It is a constituent unit of Kolhan University and is governed by its rules and regulations, and its orders and directions given from time to time.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?**

There is no such provision. However, the university can forward the case to appropriate authority for a final decision.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The college has an active Grievance cell to redress the problem of stakeholders. In addition the college has also setup feedback form, suggestion box and enquiry centre for the redressal of the problem

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

Yes, there was a complaint in the consumer forum in regard to settlement of provident fund. However it was as a result of the mistaken view of the complainant because the provident fund case had to be and was decided by the University and the college had a limited role in it. Finally the matter was settled out of Court [Case No- 22/2013 Sri Mitreshwar vs Principal, Ghatsila College Ghatsila and Registrar Kolhan University, Chaibasa.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

We gather feedback from the students regarding the performance of the institution and try to implement the suggestions in the right spirit.

### **6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

The institution encourages the faculty members to conduct research, attend seminars/ refresher/orientation courses and engage themselves in extension programme in order to enhance their capabilities. Inputs of the Staff Council and various committees and guidelines from the principal also plays an important role in augmenting the capacity of the college staff.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

Most of our efforts for the empowerment of the staffs are motivational. We encourage our teachers and staffs to attend training programmes whenever they are organized.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Teachers who successfully complete research work inform the college and University about it. Performance Appraisal is maintained by the respective PG Departments at the university level.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

Based on the Performance Appraisal system, respective PG Departments at University directs the teachers concerned to improve, if required.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

There is no such scheme at the college level. However the teachers association and non-teaching staff association help the member or their family in case of urgent need.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

Retaining the faculty or transferring them is the solo prerogative of the University the college has no say in it.

## **6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

In order to have an efficient management of the finance the college has an elaborate system at

place which includes:-

- Finance Committee
- Purchase Committee
- Building Committee
- Bursar and Accountant
- Regular Auditing by the University and AG office.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

As indicated above the college has a number of committees to check the misuse of funds apart from the alertness of the Bursar and Accountant External Auditing is conducted by the Auditors from the University and AG office.

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

The college is a constituent unit under Kolhan University which is entirely funded by the Govt. The internal resources are spent on development and maintenance work with due approval from the University.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

The college applied to the HRD and the public representative (MP and MLA) for providing the funds to the college for the construction of class rooms, Laboratories, Library etc. we are happy to say that the HRD has approved our proposal, and the construction of class rooms are on.



## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

**a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes. The institution has recently established an Internal Quality Assurance Cell (IQAC) which is operational from the current session i.e. 2016-17. The IQAC is committed to ensure good quality education to the students, pursuing their study in this institution. One of the primary goals of the college has been to prepare students with high potential to meet the challenges and opportunity of the contemporary world. And the IQAC makes every effort to actualize the vision and goal of the institution.

The IQAC adopts following institutional policies in order to make quality assurance process work effectively.

- Harmonious relationship between faculties.
- Symbiotic relationship between various committees as well as between teaching and non-teaching staff.
- Sensitive to the needs and feedback of the beneficiary.
- Seeking regular suggestions from the stakeholders.
- Optimum use of the existing infrastructure.
- Making constant efforts to augment the infrastructure of the institution.
- Encouraging faculty to make maximum use of the latest tools of teaching in class rooms viz LCD, Projector, AV room, Language Lab.
- Creating atmosphere of competition and excellence by organizing seminars, debates,

essay competition, quiz on regular basis.

- Conducting regular review of the progress of quality assurance activities by assuring the performance of different committees.

**b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The institution is not run by a Governing Body or Management Committee. It is a constituent unit of Kolhan University.

Hence the decision taken by the IQAC don't face any hurdle in implementing then except for infrastructural consideration

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

The IQAC has three members from outside on board, and their suggestion often prove invaluable for the institution.

**d. How do students and alumni contribute to the effective functioning of the IQAC?**

Current students as well as alumni are assets for an institution. They contribute to the effective functioning of IQAC by their

- Participation in IQAC meeting
- Suggestion to IQAC
- Donation to the Institution
- Expanding goodwill of the Institution.

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

The IQAC communicates with various constituents of the institution through

- Letters
- Notices
- Telephonic text message/ whatsapp group etc
- Direct oral communication etc

They are constantly motivated to contribute their bit for the good of the institution they are serving.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

Yes. The institution has an integrated framework for quality assurance. The IQAC acts as a bridge between the academic and administrative setup of the college and tries to maintain a symbiotic relationship between them.

The institution has created a number of committee, bodies and cell which all are coordinated through and under IQAC. The IQAC issues suggestions and directions from time to time to different departments, committee and cells which are generally happily implemented.

As a matter of policy, we provide maximum freedom to each department and committee so that they can express their individually and set a challenging goal for themselves. In order to augment their potential and commitment we organize periodic motivational session with them. We have also started organizing Basic Computer Literacy and ICT training programme for the benefit of our staff so that they can contribute more to the betterment of the institution.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Yes. We have initiated the process of having training programmes for our staff primarily in Basic

Computer Literacy, ICT, Internet browsing, the management of wi-fi, net banking and cashless transactions. And its impact is visible both in motivation as well as outputs. However, as our IQAC is a recently instituted body, the impact of the training program on the performance of the staff is yet to be assessed in formal terms.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

So far there has been no academic audit of the college by any external agency.

However if the University examination results are taken to be indication. Our students have been excelling at the university both in percentile as well as figuring among the gold medalist of the university quite often. More over we are constantly review in our academic performance through responses from Departmental Heads in IQAC meeting.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

As suggested above, the IQAC has been constituted in such a manner that its working process is very much in tune with the requirement of the external agencies which want to review the academic performance of the Institution.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

The institution reviews teaching learning process through Academic Committee and IQAC. We seek feedback from students on regular basis with regard to teaching learning. The feedback received from the students are analyzed and discussed Academic Committee and thereafter in IQAC, and if required corrective measures are taken with all earnestness.

Teachers are also advised to prepare Annual performance report to assess their individual as well as Departmental performance vis a vis teaching learning process.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

It is very important for the success of any Institution that it utilizes all channels available to communicate with its stakeholders. It is with this guiding principle the IQAC tries to carry out its business.

In order to communicate with our stakeholders- teaching and non-teaching staff, students, old students(alumni), retired faculties, donors, public representative (MP,MLA, etc), students Union- we use multiple channel of communication like notices, emails, direct communication in class room, induction meetings, workshop, etc. we also keep communicating with the university, the HRD, Government of Jharkhand and the UGC.

**CRITERION VII: INNOVATIONS AND BEST PRACTICES**

**7.1 Environment Consciousness**

**7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

So far the institute has not conducted any green audit of its campus, however the college organizes a number of programmes through NSS and teachers of different departments to keep the campus and surrounding area green.

We spread awareness about ecological imbalance and environmental degradation. We organize plantation programmes on very large scale.

We have taken steps to keep the campus plasticfree.

**7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

\*Energy conservation:-

We have requested the local MLA/MP and new industrial units to provide us with solar lamp, and we are happy to say that they have given us positive response.

\*Use of renewable energy:-

We are working on a plan to have renewable energy in use to protect our environment.

\*Water harvesting:-

we are doing water harvesting in a limited measure at the Moment but we would expand it in future.

\*Check dam construction:-

We have constructed three small check downs with a view to checking soil erosion and water conservation.

\*Plantation:-our campus is already green to which we are adding new plants every year.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

The major innovations that the college has introduced in the last few years are as under:-

1. Transparency:- The College has come to realize in the last few years that openness is the best way to build trust and improve quality in any organization. Hence the college has made transparent not only its offices but also its class rooms. Now parents, alumni and press persons are free to see how the classes are being engaged. Even the feedback of the stakeholders, positive or negative are made public.

2. Co-curricular and extra-curricular activities:- We are of the view that co-curricular and extra-curricular activities make the atmosphere on the campus lively, and the teaching learning activities interesting. And very often they are enlightening also. With this view, the college encourages different departments to organize seminar, discussion, debates, quiz, cultural programmes etc. on regular basis. We are happy to note that the efforts are bearing positive results.

3. Teacher student interaction:- In our efforts to involve students in ensuring improved learning and teaching, we have established closer link between faculties and students. Students are now free to approach any teacher to discuss the problem. And the faculties are also keen to be easily accessible to the students. This has resulted in a more peaceful, healthy and productive atmosphere in the campus.

4. Library:- We have successfully made library more accessible to the students not only for borrowing books but also as a space for serious study. The direct consequence of this effort is the increase in number of students visiting and borrowing books from the library and spending meaningful time in the library. Special book bank has been raised for poor students.

5. social work:- The initiative for involving students and faculty members in social services and awareness has created a stronger bond between the institution and the society and a more community feeling both among the faculty and the students. It reflects in the improved commitment of the faculties to their class rooms.

The plantation drive, the drive against superstition, witchcraft infanticide discrimination against women, cross culture issues etc have borne desired results in the target groups.

### **7.3 Best Practices**

**7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

Transparency in administrative and pedagogical practices.

- To achieve the objective of the institution.
- To ensure quality in the core activities of the institution.

**1. Title of the practice:      Quality through Transparency**

**2. Goal:-** The college is of the view that secrecy is the root of many problems and transparency is their solution. The decision of the college to throw open its offices and class room to parents, old students and press persons is aimed at not only reaching transparency but also practicing it.

**3. The Context :-** The college initially faced some resistance from those who were benefiting from the culture of secrecy. The challenge before us was to convince them to accept the new idea of administration. Fortunately they fell in line easily and adopted the new mode of openness. The resistance was from small sections of both teaching and non-teaching staff. But now they all are



working in a collective manner for the welfare of the institution.

#### **4. The Practice:-**

The Indian society is relatively a closed society. It does not easily open up. The purdah system is its proof. Naturally the decision to be transparent in all our dealing was not welcome to all. There were opposition from certain quarters, misgivings in some other quarters and apprehension about its practicability in some.

We had tough time making them understand, removing their misgivings and dispelling their apprehensions. But once the decision was taken it was implemented with full conviction. Initially there were three kinds of compliance:- unwilling, willing, and enthusiastic. Very soon they all realized that we were determined to establish transparency in our college and they started falling in.

We feel that opening up class rooms for public scrutiny is a unique initiative which is rarely done elsewhere.

#### **5. Evidence of success:-**

The stay of transparency can be found in local newspaper, interactions with the stakeholders like students, parents, old students, donors, staff etc. It has resulted in their greater trust in the institution.

#### **6. Problems encountered and Resources Required.**

The introduction of this innovation did not require financial resources but it did require psychological determination. We did face oppositions to this initiative but we overcame them with patience and perseverance.

#### **7. Notes. (Optional)**

**03. Evaluative Report of the Departments**

**Evaluative Report of the Department of PSYCHOLOGY**

1. **Name of the department:-** Psychology
2. **Year of Establishment :-** 1961
3. **Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-**  
  
B.A(Honours) – 3 years  
  
B.A( General) – 3 years
4. **Names of Interdisciplinary courses and the departments / units involved:-** NA
5. **Annual/ semester/choice based credit system (programme wise):-**Annual
6. **Participation of the department in the courses offered by other departments:-**NA
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:-**  
NA
8. **Details of courses/programmes discontinued (if any) with reasons:-** NA

**9. Number of Teaching posts**

	<b>Sanctioned</b>	<b>Filled</b>
Professors	00	00
Associate Professors	00	02
Asst. Professors	02	00

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.**

**/Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
Dr. B. Kumar	M.A, Ph.D	Prof-in-Charge	Clinical Psychology	38	Nil
Prof. K. Guha	M.A	Associate Professor	Research Methodology	38	Nil
Dr. Anamika Singh	M.A, Ph.D	Contractual Teacher		05	

**11. List of senior visiting faculty :-**

Dr. J. P. Mishra, HOD Psychology, Kolhan University, Chaibasa

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:- 35%**

**13. Student -Teacher Ratio (programme wise) :- 1:30**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - NA**

**15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-**

01- PG & Ph.D

01- PG.

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:- NA**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NA**

**18. Research Centre /facility recognized by the University :- NA**

**19. Publications:**

\* a) Publication per faculty:- By Dr. B. Kumar.

**\*Number of papers published in peer reviewed journals (national / international) by faculty and Students :- 07**

**\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

**\*Monographs**

**\*Chapter in Books**

**\*Books Edited**

**\*Books with ISBN/ISSN numbers with details of publishers**

**\*Citation Index**

**\*SNIP**

**\*SJR**

**\*Impact factor**

**\*h-index**

NA

**20. Areas of consultancy and income generated:-** NA

**21. Faculty as members in**

a) National Committees:-NA

b) International Committees:-NA

c) Editorial Boards:-NA

## **22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

**23. Awards / Recognitions received by faculty and students:- NA**

**24. List of eminent academicians and scientists / visitors to the department:-**

Dr. J.P. Mishra, HOD Psychology, Kolhan University, Chaibasa

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National:-NA

b) International:-NA

c) College Level:-

1. Socio –Economic Condition of local tribal people	College level, organized by Department of Psychology	23-09-2016
2. Popularity measurement of Contraceptives among SCs/STs/OBCs		12-11-2016

**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled			Pass percentage
				*M	*F		
U.G	2013	64	52	21	31	19	37
	2014	74	68	28	40	48	71
	2015	78	69	30	39	48	70
	2016	112	91	34	57	80	88

\*M = Male \*F = Female

**27. Diversity of Students**

Name of the		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-**

No Documentation.

**29. Student progression**

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> </ul>	
Entrepreneurship/Self-employment	

**30. Details of Infrastructural facilities a)**

Library :- No

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- No.

d) Laboratories :- Yes

**31. Number of students receiving financial assistance from college, university, government or other agencies :-**

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programmes (special lectures / workshops/seminar)**



**with external experts:-** Department of Psychology organizes various talks and lectures series through MANISHA PSYCHOLOGICAL CELL time to time in the campus for the benefit of students.

**33. Teaching methods adopted to improve student learning:-**

By making the use of PPTs and providing Wi-Fi facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-**

NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

### **Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of COMMERCE**

1. Name of the department:- **Commerce**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.Com(Honours) – 3 years  
  
B.Com( General) – 3 years  
  
M.Com -2 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA

**9. Number of Teaching posts**

	<b>Sanctioned</b>	<b>Filled</b>
Professors	00	00
Associate Professors	00	01
Asst. Professors	03	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.**

**/Ph.D. / M. Phil. etc.,)**

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Prof. M.D.P Singh	M.Com	Reader	H.R	38	Nil
Dr. S.K. Singh	M.Com, Ph.D	Asst. Professor	Accounts	09 years	02
Mr. Bikash Kumar Mahato	M.Com	Contractual Teacher		08	
Mr. Ashok Kumar Dutta	M.Com	Contractual Teacher		08	
Mr. Debasis Manna	M.Com	Contractual Teacher		04	

**11. List of senior visiting faculty :-**NA

**12. Percentage of lectures delivered and practical classes handled (programme wise)**  
**by temporary faculty:-** 35%

**13. Student -Teacher Ratio (programme wise) :-**

U.G- 1:75

P.G—1:60

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled -** NA

**15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-**

01- PG & Ph.D

01- PG.

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:-** NA

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:-**

NA

**18. Research Centre /facility recognized by the University :-**

NA

**19. Publications:**

\* a) Publication per faculty:- By Dr. S. K. Singh

\*Number of papers published in peer reviewed journals (national / international) by faculty and Students :- 09

\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\*Monographs

\*Chapter in Books

\*Books Edited

\*Books with ISBN/ISSN numbers with details of publishers-

1. Specialized Account by Dr. S.K. Singh, ISBN No-

2. Accountancy by Dr. S.K. Singh, ISBN No-

Both books are published by Sahitya Bhawan Publication & Distributor, Agra.

\*Citation Index

\*SNIP

\*SJR

\*Impact factor

\*h-index

Author	Title of Paper / Chapter	Title of Book / Journal	Publisher and Publishing Year	ISBN/ISSN or other reference details
Dr. S.K. Singh	1. "Krishi Vividhikaran awam samaweshi vikas: ek vishleshnatmak adhyayan."	Bihar Ka Aarthik Paridrishya.	July-Dec 2013,	0974-9969
	2. "Analysis of Tea Industry as retail business in India".	Bihar Research Journal.	July-Dec 2013	0975-4288
	3. "Steel Authority of India Ltd: its purpose and performance"	New Trands in Indian Industries, Vol-2, BHU,		81-85613-82-6
				81-85813-30-2
				81-7141-242-0

	<p>4.”Performance of SLPEs- A case study of Bihar.”</p> <p>5. “Export Strategy for the Nineties”</p> <p>6.”Rajya Vitya Nigam: Aham Bhumika ki Apeksha”</p> <p>7. “ Corporate Social Reporting”</p> <p>8. “FDI In Retails”</p> <p>9. ‘Misuses of Natural Resources”</p>	<p>Varanasi</p> <p>Public Sector in India</p> <p>Books(Co-Author)</p> <p>1. “Vishishtikrit Lekhankan</p> <p>2. “Accountancy- Lekhashastra- 11<sup>th</sup></p> <p>3. “Accountancy- Lekhashastra- 12<sup>th</sup>.</p>		<p>978-93-83697-46-5</p> <p>978-93-5167-828-01</p> <p>978-81-920500-2-7</p>
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**20. Areas of consultancy and income generated:-** NA

## 21. Faculty as members in

a) National Committees:-NA

b) International Committees:-NA

c) Editorial Boards:-NA

## **22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

c) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

**23. Awards / Recognitions received by faculty and students:-** Prof. M.D.P. Singh received Rashtriya Vikash Ratna Award.

## **24. List of eminent academicians and scientists / visitors to the department:-**

Dr. S.B. Sey, Ex- HOD Commerce, Ranchi University, Ranchi

## **25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National:-NA

b) International:-NA

c) College Level:-

1.Demonetization & Corruption	College level, organized by Department of Commerce	17-11-2016 20-12-2016
2. Future of Cashless Economy in India		



**26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
<b>U.G.</b>	2013	741	726	352	374	680	94
	2014	740	717	304	413	651	91
	2015	855	804	375	429	675	84
	2016	862	838	366	472	624	74
<b>P.G.</b>	2013	135	120	42	78	117	98
	2014	141	120	46	74	113	94
	2015	Application forms were invited and	103	48	55	101	98
	2016	selection list issued by Kolhan	85	38	47		

\*M = Male \*F = Female

**27. Diversity of Students**

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	Nil
	2015	97%	3%	Nil
	2016	97%	3%	Nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-**

No Documentation.

**29. Student progression**

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
• Campus selection	
Entrepreneurship/Self-employment	

**30. Details of Infrastructural facilities a) Library :-** College Library has a separate section devoted to faculties and students

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- Under process.

d) Laboratories :- Yes( Computer Lab.)

**31. Number of students receiving financial assistance from college, university, government or other agencies :-**

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts:-**

Department of Commerce organizes several talks and series of lectures in the college for the development of stakeholders.

**33. Teaching methods adopted to improve student learning:-**

By making the use of PPTs and providing Wi-Fi facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-**

NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

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## **Evaluative Report of the Department of ENGLISH**

1. Name of the department:- **English**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A( General) – 3 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA

9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	00	00
Associate Professors	00	01
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Prof. B.L. Bhowmik	M.A	Associate Professor	American Literature	40	Nil
Prof Naresh Kumar	M.A, M.Phil, Ph.D(Submitted)	Asst. Professor	Linguistics	20 years	Nil

11. List of senior visiting faculty :- NA

12. Percentage of lectures delivered and practical classes handled (programme wise)

by temporary faculty:- 35%

13. Student -Teacher Ratio (programme wise) :-

U.G- 1:75

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/Pg:-

PG -01

PG & M.Phil -01

16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA

18. Research Centre /facility recognized by the University :- NA

**19. Publications:**

**\* a) Publication per faculty:-**

**\*Number of papers published in peer reviewed journals (national /  
international) by faculty and Students :-**

**\*Number of publications listed in International Database (For Eg: Web of Science,  
Scopus, Humanities International Complete, Dare Database - International  
Social Sciences Directory, EBSCO host, etc.)**

**\*Monographs**

**\*Chapter in Books**

**\*Books Edited**

**\*Books with ISBN/ISSN numbers with details of publishers**

**\*Citation Index**

**\*SNIP**

**\*SJR**

**\*Impact factor**

**\*h-index**

Author	Title of Paper / Chapter	Title of Book / Journal	Publisher and Publishing Year	ISBN/ISSN or other reference details
Prof. B.L. Bhowmik	.....	.....	.....	.....
Prof. Naresh Kumar	01. "Searching for a House for Sir Naipaul in <i>An Area of Darkness</i> "	<b><i>Research Chronicler</i></b>	2016	2347-503X
	02. "Travel writing : Some considerations" in Indian Scholars"	<b><i>Indian Scholar</i></b>	2016	2350-109X

20. Areas of consultancy and income generated:- **NA**

21. Faculty as members in

a) National Committees:-NA

b) International Committees:-NA



c) Editorial Boards:-NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism exists.

d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

23. Awards / Recognitions received by faculty and students:- NA

24. List of eminent academicians and scientists / visitors to the department:-

Dr. S.K. Sinha, Ex- HOD English, Kolhan University, Chaibasa

Dr. Keya Majumdar, Ex-HOD, Jamshedpur Women's College, Jamshedpur.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National:-NA

b) International:-NA

c) College Level:-

Lectures by Dr. S.K. Sinha and Dr. Keya Majumdar in collaboration with KUETA	College level, organized by Department of English	14-11-2016 17-01-2017
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### 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	142	136	66	70	72	53%
	2014	165	156	75	81	91	58%
	2015	178	165	77	88	88	53%
	2016	202	192	93	99	111	58%

### 27. Diversity of Students

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	
	2015	PG courses are discontinued by the university for both sessions		
	2016			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

No Documentation.

29. Student progression

Student progression	Against % enrolled
UG to PG	A sizable number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library :- The college Library has a separate section devoted to English
- b) Internet facilities for Staff & Students :- Yes
- c) Class room with ICT facility:- Yes.
- d) Laboratories :- One Language lab is available.

**31. Number of students receiving financial assistance from college, university, government or other agencies :-**

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programmes (special lectures / workshops /seminar with external experts:-)**

Periodically special lectures are organized for the benefit of students.

**33. Teaching methods adopted to improve student learning:-**

Apart from conventional classes Language laboratory, AV room and PPTs are also Used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-**

NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Good students strength
- Keen and motivated students.
- Peaceful and harmonious atmosphere
- Co-operative faculties.

**Weakness**

- Lack of infrastructure
- Insufficient faculties.
- Economic Backwardness of the students
- Weak linguistic efficiency of the beneficiary.

### **Opportunity**

- To contribute to the educational upliftment of the area.
- To provide employability to the beneficiary
- To develop creative and literary culture on the campus.
- To establish English as the leading department in the college.

### **Challenges**

- To finish syllabus in spite of time crunch caused by continuous University Examinations
- Delayed University Examinations and publication of results.
- Enrichment and upgradation of college Library.
- Creation of Departmental reference corner.

### **Future plans**

- The Department of English has envisioned the building a e-learning capacity enabling the students to exploits the contemporary teaching / learning opportunities.
- The department plans to publish a magazine exclusively for the students and faculties of the department of English.

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## **Evaluative Report of the Department of SANTHALI**

1. Name of the department:- **Santhali**
2. Year of Establishment :- 1985
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A. General) – 3 years  
  
M.A -2 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	01	01

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Prof. K.M. Hansda	M.A	Asst. Professor	.....	31	Nil
Mr. Manik Mardi	M.A, NET	Contractual Teacher		04	Nil
Mrs. Mahi Mardi	M.A, NET	Contractual Teacher		04	Nil
Mrs. Basanti Mardi	M.A, NET	Contractual Teacher		04	Nil

**11. List of senior visiting faculty :-** Dr. Digambar Hansda, Ex-Principal, L.B.S.M. College, Jamshedpur.

**12. Percentage of lectures delivered and practical classes handled (programme wise)**

by temporary faculty:- 35%

13. Student -Teacher Ratio (programme wise) :-

U.G- 1:75

P.G—1:60

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-

01- PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:-

NA

18. Research Centre /facility recognized by the University :-

NA

**19. Publications:**

**\* a) Publication per faculty:- NA**

**\*Number of papers published in peer reviewed journals (national / international) by faculty and Students :-**

**\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International**



**Social Sciences Directory, EBSCO host, etc.)**

**\*Monographs**

**\*Chapter in Books**

**\*Books Edited**

**\*Books with ISBN/ISSN numbers with details of publishers- NA**

**Both books are published by Sahitya Bhawan Publication & Distributor, Agra.**

**\*Citation Index**

**\*SNIP**

**\*SJR**

**\*Impact factor**

**\*h-index**

NA

20. Areas of consultancy and income generated:- NA

21. Faculty as members in

a) National Committees:- UPSC, UGC, WBCSC,

b) International Committees:-NA

c) Editorial Boards:- KU OLCHIKI EDITORIAL BOARD

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

e) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

23. Awards / Recognitions received by faculty and students:- University Topper

24. List of eminent academicians and scientists / visitors to the department:-

Jadumani Besra, R C Murmu, Bhogla Soren, Basta Soren, Samsi Tudu, Suraj Singh Besra,  
Mangal Majhi, Rabindra Nath Murmu, Dr. Digambar Hansda and Shyamcharan Hembrom.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National:-NA

b) International:-NA

c) College Level:-NA

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	684	635	309	356	490	77
	2014	608	562	267	295	395	70
	2015	549	510	215	295	420	82
	2016	572	544	315	329	428	79

## Self-study Report

Ghatsila College, Ghatsila

<b>P.G.</b>	2013	125	113	52	61	110	97
	2014	160	140	65	75	129	92
	2015	Application forms were invited and selection list issued by Kolhan	153	73	80	140	91
	2016		118	42	76	112	95

\*M = Male \*F = Female

### 27. Diversity of Students

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	
	2015	PG course is discontinued by the university		
	2016			

### 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

UGC-NET- 10

### 29. Student progression

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	

**30. Details of Infrastructural facilities**

- a) Library :- College Library has a separate section devoted to faculties and students.
- b) Internet facilities for Staff & Students :- Yes
- c) Class room with ICT facility:- Under process.
- d) Laboratories :- Yes( Computer Lab.)

**31. Number of students receiving financial assistance from college, university, government or other agencies :-**

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%

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2012-13	12.5%	NA	12.5%
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32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:- Periodic special lecture are organized for the students.

33. Teaching methods adopted to improve student learning:-  
By making the use of PPTs and providing Wi-Fi facility to students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-  
  
NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

#### **Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

#### **Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.

- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

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**Evaluative Report of the Department of MATHEMATICS**

1. Name of the department:- **Mathematics**

2. Year of Establishment :- 1981

3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-

B.Sc(Honours) – 3 years

B.Sc. General) – 3 years

4. Names of Interdisciplinary courses and the departments / units involved:- NA

5. Annual/ semester/choice based credit system (programme wise):-Annual

6. Participation of the department in the courses offered by other departments:-NA

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA

8. Details of courses/programmes discontinued (if any) with reasons:- NA

9. **Number of Teaching posts**

	<b>Sanctioned</b>	<b>Filled</b>
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Professors	00	00
Associate Professors	00	01
Asst. Professors	02	00

**10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Dr. T.C.K. Raman	M.Sc. Ph.D	Associate Professor	Topology and theory of numbers	37	03(Awarded) 01 (going on)
Sri Shyamal Kumar Mahato	M.Sc	Contractual Teacher		10	

11. List of senior visiting faculty :-NA

12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty:- 35%

13. Student -Teacher Ratio (programme wise) :-  
U.G- 1:75



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA
  
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-  
01- PG & Ph.D.
  
16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA
  
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA
  
18. Research Centre /facility recognized by the University :- NA

**19. Publications:**

\* a) Publication per faculty:- 22( Twenty Two )

\*Number of papers published in peer reviewed journals (national / international)  
by faculty and Students :- 22( Twenty Two)

\*Number of publications listed in International Database (For Eg: Web of Science,  
Scopus, Humanities International Complete, Dare Database - International Social  
Sciences Directory, EBSCO host, etc.): - 22

\*Monographs-NA

\*Chapter in Books-NA

\*Books Edited-NA

\*Books with ISBN/ISSN numbers with details of publishers- NA

Both books are published by Sahitya Bhawan Publication & Distributor, Agra.

\*Citation Index-NA

\*SNIP-NA

\*SJR-NA

\*Impact factor-1.3, 2.4, 4.6 etc.

\*h-index-  
NA

20. Areas of consultancy and income generated:- NA

21. Faculty as members in

a) National Committees:- One (IJSER)

b) International Committees:-NA

c) Editorial Boards:-

- Editorial board of Journal entitled International Journal of Education and Science Research Review(IJESRR)
- International Journal of Engineering Research Management(IJERM)

## **22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

f) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

**23. Awards / Recognitions received by faculty and students:- NA**

**24. List of eminent academicians and scientists / visitors to the department:-NA**

### 25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National:-NA
- b) International:-NA
- c) College Level:- NA

### 26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	129	116	99	17	61	53
	2014	146	138	125	13	65	47
	2015	172	157	143	14	87	55
	2016	183	166	152	14	96	58

\*M = Male \*F = Female

### 27. Diversity of Students

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

### 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

NA

**29. Student progression**

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :- College Library has a separate section devoted to faculties and students.

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- Under process.

d) Laboratories :- Yes( Computer Lab.)

31. Number of students receiving financial assistance from college, university, government or other agencies :-

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%

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2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:- Periodic special lecture are organized for the students.  
Not yet started

33. Teaching methods adopted to improve student learning:-  
By making the use of PPTs and providing Wi-Fi facility to students. yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-  
  
NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.

- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

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## **Evaluative Report of the Department of ECONOMICS**

1. Name of the department:- **Economics**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A. General) – 3 years  
  
M.A -2 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	00	00
Associate Professors	00	00
Asst. Professors	04	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Prof. M. Pramanik	M.A	Asst. Professor	Mathematical Economics	09	Nil
Mrs. Anita Singh	M.A	Contractual Teacher		04	

11. List of senior visiting faculty :- Prof. S.P. Singh, (Former H.O.D, of Economics, Ghatsila College, Ghatsila)

12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty:- NA

13. Student -Teacher Ratio (programme wise) :-



U.G- 1:75

P.G—1:60

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-  
01- PG
16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA
18. Research Centre /facility recognized by the University :- NA
19. Publications:
  - \* a) Publication per faculty:- NA
  - \*Number of papers published in peer reviewed journals (national /  
international) by faculty and Students :- 02 papers (National Journal)
  - \*Number of publications listed in International Database (For Eg: Web of Science,  
Scopus, Humanities International Complete, Dare Database - International Social  
Sciences Directory, EBSCO host, etc.)
  - \*Monographs
  - \*Chapter in Books
  - \*Books Edited
  - \*Books with ISBN/ISSN numbers with details of publishers- NA

Both books are published by Sahitya Bhawan Publication & Distributor, Agra.

\*Citation Index

\*SNIP

\*SJR

\*Impact factor

\*h-index

NA

20. Areas of consultancy and income generated:- NA

21. Faculty as members in -NA

a) National Committees:- NA

b) International Committees:-NA

c) Editorial Boards:- NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

g) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

23. Awards / Recognitions received by faculty and students:- NA

24. List of eminent academicians and scientists / visitors to the department:-NA

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National:-NA

b) International:-NA

c) College Level:-

1.Globalization and the development of Jharkhand	College level, organized by Department of Economics	17-11-2016
2. Demonetization and its social impact		20-12-2016

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	444	416	199	217	213	51
	2014	449	437	192	245	200	48
	2015	429	401	190	211	204	51
	2016	417	398	188	210	186	47
	2013	80	55	21	34	43	78

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Ghatsila College, Ghatsila

<b>P.G.</b>	2014	102	73	23	50	55	75
	2015	Application forms were invited and selection list issued by Kolhan	--	--	--	--	--
	2016		62	24	38	--	--

\*M = Male \*F = Female

### 27. Diversity of Students

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	Nil
	2015	97%	3%	Nil
	2016	97%	3%	Nil

### 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

No Record

### 29. Student progression

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :- College Library has a separate section devoted to faculties and students.

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- Under process.

d) Laboratories :- Yes( Computer Lab.)

31. Number of students receiving financial assistance from college, university, government or other agencies :-

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%

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2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:-**

Periodic special lecture are organized for the students.

**33. Teaching methods adopted to improve student learning:-**

By making the use of PPTs and providing Wi-Fi facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-**

NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

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**Evaluative Report of the Department of BENGALI**

1. Name of the department:- **Bengali**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A. General) – 3 years  
  
M.A -2 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA
9. **Number of Teaching posts**



	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Prof. Sandip Chandra	M.A, M.Phil	Asst. Professor	Medieval Literature	09	Nil
Dr. Bhawani Chakraborty	M.A. Ph.D	Contractual Teacher		04	
Mr. Saiket De	M.A	Contractual Teacher		04	

11. List of senior visiting faculty :- NA

12. Percentage of lectures delivered and practical classes handled (programme wise)

by temporary faculty:- 35%

13. Student -Teacher Ratio (programme wise) :-

U.G- 1:25

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-  
01- PG & M.Phil
16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA
18. Research Centre /facility recognized by the University :- NA
19. Publications:
  - \* a) Publication per faculty:- NA
  - \*Number of papers published in peer reviewed journals (national /  
international) by faculty and Students :- 02 papers
  - \*Number of publications listed in International Database (For Eg: Web of Science,  
Scopus, Humanities International Complete, Dare Database - International Social  
Sciences Directory, EBSCO host, etc.)
  - \*Monographs
  - \*Chapter in Books
  - \*Books Edited
  - \*Books with ISBN/ISSN numbers with details of publishers- NA
  - Both books are published by Sahitya Bhawan Publication & Distributor, Agra.
  - \*Citation Index

\*SNIP

\*SJR

\*Impact factor

\*h-index

Author	Title of Paper / Chapter	Title of Book / Journal	Publisher and Publishing Year	ISBN/ISN or other reference details
Prof. Sandip Chandra	01. Bingso Satabdir Ditiyadhe Bangla Chotogalper Bibartan	Bi- Annual;Multi-Lingual and Peer-Reviewed Vol.-1	August, 2015	2454-3322
	02 Rabindra Nath O Mukkichetona	Simar Majhe Ashim Tumi: Rabindra Nath, A collection of essays by Raniganj Girls College		978-81-921883-6-2
	Modern Relevance of Tagore's Thought in Indian's Intellectual Sphere			978-81-92800-5-7

20. Areas of consultancy and income generated:- NA

21. Faculty as members in -NA

a) National Committees:- NA

b) International Committees:-NA

c) Editorial Boards:- NA

## 22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.
- h) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

**23. Awards / Recognitions received by faculty and students:-** University Topper

**24. List of eminent academicians and scientists / visitors to the department:-**NA

## 25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National:-1.UGC Sponsored, Topic-“ Simar Majhe Asim Tumi: Rabindra Nath” on 07 & 08 September, 2011, organized by raniganj College, Raniganj
2. UGC. Sponsored, Topic-“Bangla Bhasha Uchcharito Hole” on 2<sup>nd</sup> February,2010, organized by- Trivenidevi Bhalotia Ccollege, Ranigang.
- b) International:-NA
- c) College Level:-

1. Bengla Sahitya O Rabindra Nath Thakur	College level, organized by Department of Bengali	17-11-2016 20-12-2016
2. Bangla Sahityer Adhunik Kabita		

26. Student profile programme/course wise:

Name of the	Year	Applications	Enrolled	
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Course/programme (refer question no. 4)		received	Selected	*M	*F	Pass	Pass percentage
<b>U.G.</b>	2013	198	161	70	91	102	63
	2014	109	95	45	50	63	66
	2015	134	115	52	63	90	78
	2016	157	143	68	75	70	49

\*M = Male \*F = Female

### 27. Diversity of Students

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

### 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

No such mechanism

### 29. Student progression

Student progression	Against % enrolled
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

<b>Employed</b>	directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
• Campus selection	
Entrepreneurship/Self-employment	

**30. Details of Infrastructural facilities**

- a) Library :- College Library has a separate section devoted to faculties and students.
- b) Internet facilities for Staff & Students :- Yes
- c) Class room with ICT facility:- NA
- d) Laboratories :- Yes( Computer Lab.)

**31. Number of students receiving financial assistance from college, university, government or other agencies :-**

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts:-** Periodic special lecture are organized for the students.

**33. Teaching methods adopted to improve student learning:-**

By making the use of PPTs and providing Wi-Fi facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-**

NSS, Sports & Cultural Activities.

**35. SWOC analysis of the department and Future plans:-**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of CHEMISTRY**

**1. Name of the Department :** Chemistry

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**B.Sc (Honours) :** 3 years

**B.Sc(General) :** 3 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	01
Asst. Professors	03	00
Adhoc/Contract	00	00



**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil. students guided for the last 4 years
Dr. S.S. Pandey	M.Sc, Ph.D	Associate Professor		40	Nil

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors:** NA**12. Percentage of classes taken by temporary faculty :** 12%**13. Programme-wise Student Teacher Ratio –**

B.Sc. (Hns.) 1 : 75

**14. Number of academic support staff (technical) and administrative staff.:** 02 Demonstrators**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

01 PG &amp; Ph.D

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications: Nil**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international)
- Monographs
- Chapters in Books

- Edited Books
- Books with ISBN with details of publishers
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Citation Index – range / average
- SNIP
- SJR
- Impact Factor – range / average
- h-index

**20. Areas of consultancy and income generated:** Nil

**21. Faculty serving in**

i. National committees: NA

ii. International committees: NA

iii. Editorial Boards: NA

**22. Student projects**

a. Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

b. Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**  
NA

**24. List of eminent academicians and scientists / visitors to the department:**

**Dr. P.N. Singh, Ex-HOD, Department of Chemistry Tata College, Chaibasa and Dr. K.C. Dey, H.O.D, Department of Chemistry, Kolhan University, Chaibasa.**

**25. Seminars/Conferences/Workshops organized and the source of funding (national/international) with details of outstanding participants, if any.**

a.National : NA

b. International: NA

c. College Level : NA

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
<b>U.G.</b>	2013	67	67	37	30	19	28
	2014	70	70	38	32	26	37
	2015	62	62	35	27	26	42
	2016	82	82	48	34	24	29

**27. Diversity of students.**

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?**

No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b>	
- campus selection	
- Other than campus recruitment	
Entrepreneurship/Self Employment	

**30. Present details of departmental infrastructural facilities**

- (i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.
- (ii) **Internet facilities for staff and students:** Yes
- (iii) **Classrooms with ICT facility:** Yes
- (iv) **Students' laboratories:** Yes. (Computer Labs)

**31. Number of students getting financial assistance from the college, university, government or any other agency.**

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.**

Periodic special Lectures are organised for the students.

**33. Teaching methods adopted to improve student learning.**

Apart from conventional Teaching, PPT's are also used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of the BOTANY**

**1. Name of the Department : BOTANY**

**2. Year of establishment : 1961**

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**B.Sc (Honours) : 3 years**

**B.Sc(General) : 3 years**

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	02	02
Adhoc/Contract	00	00

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**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D./M.Phil . students guided for the last 4 years</b>
Prof. M.P. Singh	M.Sc	Designated Assistant Professor		25	Nil
Prof. N.R. Mahato	M.Sc	Designated Assistant Professor		22	Nil

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors:** NA

**12. Percentage of classes taken by temporary faculty :** 35%

**13. Programme-wise Student Teacher Ratio –**

U.G- 1 : 25

**14. Number of academic support staff (technical) and administrative staff.:** NA

**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

02 PG

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications: NA**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international):
- Monographs:
- Chapters in Books:
- Edited Books:
- Books with ISBN with details of publishers:
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
- Citation Index – range / average
- SNIP:
- SJR:
- Impact Factor – range / average
- h-index:

**20. Areas of consultancy and income generated: Nil**

**21. Faculty serving in**

i. National committees: **NA**

ii. International committees: **NA**

iii. Editorial Boards: **NA**

**22. Student projects**

**a.** Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

**b.** Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

NA

**24. List of eminent academicians and scientists / visitors to the department: N.A**

**25. Seminars/Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.**

a. National : NA



b. International: NA

c. College Level : NA

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
<b>U.G.</b>	2013	17	17	8	9	15	88
	2014	19	19	10	9	13	68
	2015	09	09	04	05	08	89
	2016	11	11	05	06	07	64

**27. Diversity of students.**

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?**

No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b>	
- campus selection	
- Other than campus recruitment	
Entrepreneurship/Self Employment	

### 30. Present details of departmental infrastructural facilities

(i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.

(ii) **Internet facilities for staff and students:** Yes

(iii) **Classrooms with ICT facility:** Yes

(iv) **Students' laboratories:** Yes.

### 31. Number of students getting financial assistance from the college, university, government or any other agency.

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

### 32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.

Periodic special Lectures are organised for the students.

**33. Teaching methods adopted to improve student learning.**

Apart from conventional Teaching, PPT's are also used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## Evaluative Report of The Department of HINDI

**1. Name of the Department :** Hindi

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**B.A (Honours) :** 3 years

**B.A(General) :** 3 years

**M.A :** 2 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	03	02
Adhoc/Contract	00	00

**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil . students guided for the last 4 years
Dr. D.C. Ram	M.A, Ph.D	Assistant Professor	Surdas	9	Nil
Dr. R.R. Kumar	M.A, Ph.D	Assistant Professor	Patrkarita	9	02
Mrs. Pratibha Kumari Singh	M.A	Contractual Teacher		04	

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors:** Dr. B.M. Painali Ex-HOD, Department of Hindi, Kolhan University, Chaibasa.

**12. Percentage of classes taken by temporary faculty :** 35%

**13. Programme-wise Student Teacher Ratio –**

U.G -1:75

P.G – 1:60

**14. Number of academic support staff (technical) and administrative staff.:** NA

**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

02 PG ,Ph.D

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications:**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international):
- Monographs:
- Chapters in Books:
- Edited Books:
- Books with ISBN with details of publishers:
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
- Citation Index – range / average
- SNIP:
- SJR:
- Impact Factor – range / average
- h-index:

Author	Title of Paper / Chapter	Title of Book / Journal	Publisher and Publishing Year	ISBN/ISN or other reference details
Dr. D.C. Ram	Bhakti Sahitya Me Darshanik Evam Sanskritik Chetna Ke Sandarbh.	Kavya Kashti	Naman Prakashan	81- 8129- 480-7
	Sahitya Me Pratibimbit Samajik Nyay	Kavi Lok Yatra	Do	81- 8129- 599-4
	Balmajduri Tathaya Aur Kathaya	Kavya Vatika	Do	81- 8129- 691-5
	Rangmanch Ka Arth, Swarup Evam Hindi Rangmanch Ka		Ispatika  The Discourse Ispatika	2231- 4806

	Vikas		The Discourse	
Dr. R.R. Kumar	<p>1. “EkBalvatee Tan Kasvar: BajatAnhadDhol”</p> <p>2. Dvirashtravad Aur Foujee Hukoomat ke Falsfe: Dhuan aur chikhen”</p> <p>3.” Hindi Katha Sahitya Ka Arambh aur Dalit Jiwan ka Yatharth</p> <p>4. Vishamata Kee Pida se Vysta</p> <p>5. Samajik vidruptaon par lalit prahar..</p> <p>6. Deshaj Anubhav Bodh</p> <p>7.Dinkar ka Jiwan Sangharsh</p>	<p>Samiksha</p> <p>Samiksha</p> <p>Abha</p> <p>Abha</p> <p>Samiksha</p> <p>Samiksha</p> <p>Abha</p> <p>Abha</p>	<p>July-September -2005, Issue -2, New Delhi</p> <p>Oct- Dec 2005, Issue -3, New Delhi</p> <p>Jan-Mar 2007, Issue -10, Jahanabad , (Bihar)</p> <p>April-June 2007, Issue-11, Jahanabad , (Bihar)</p> <p>Oct-Dec 2006, Issue-3, New Delhi</p> <p>Jan-Mar 2007, Issue-4, New Delhi</p> <p>June-Sep 2008,</p>	.....

	8.Nagpuri Sahitya men Jharkhand Kee Lok-Sanskriti	Vagarth	Issue-14, Jahanabad , Bihar	
	9. Ramdhari Singh Dinkarkee Do Vilupta Kavitayen	Vagarth	July-2009, Issue-16, Jahanabad , Bihar	
	10. Premchand Indra Basawda Aur gharkee Rah	Samkaleen Bhartiya Sahitya	Dec-2008, Issue-161, Kolkatta	
	11. Bhumandali karna Aur Kavita	Samved	July- 2009, Issue -168, Kolkatta	
	12. Shamsheer kaa sanskriti- Vimarsh	Ispatika	July-Aug 2011, Issue-156, New Delhi	
	13. Keval Jaltee Mashal		Jan-2012, Issue-1, New Delhi	
	14. Dalit Jagaran ka Naya Pariprksheya	ShodhPratiman	Jan-June 2012, Issue-1, Jamshedp ur, Jharkhand	
	15. Meerabai: Stri swatantrata ki pratham mukhar pratinidhi	Naman Prakashan	Oct-Dec 2012, Issue-3, Jamshedp ur	
	16. "Ho Jati Aur Ho Sanskriti" Adivasi Smita Ke Swar	Naman Prakashan	July-Dec 2012, Issue-5, Muzaffarp	
	17. Hindi Jati Ki Awadhrna Aur Ramvilas Sharma	Prakashan Sanshtan		
	18. Dalit jagaran Ka Naya			



	pariprekshya aur Dalit sahitya And olan		ur, Bihar	
	19. Rambriksh Benipuri, Main aur mera Goan	Dinkar Jivan Aur Sahitya, Bihar Hindi granth academy	2015, New Delhi	
	20. Ramdhari Singh Dinkar aur Unki Kabitaye: Dinkar Jivan aur Unki Kavitate.	Awidha Prakashan, Muzaffarpur.	2013, Kolkatta	
	Books edited:-1. Ghar Ki Raah	Yatri prakashan, New Delhi	2015, New Delhi	
	2. Navajagaran ki chintandhara aur Dr. Ramvilas Sharma	Hin yugm Prakashan, New Delhi		
	Book:-Bhartiye Navajagaran aur Dalit Jagran			

**20. Areas of consultancy and income generated:** Nil

**21. Faculty serving in**

i. National committees: NA

ii. International committees: NA

iii. Editorial Boards: NA

**22. Student projects**

**a.** Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

**b.** Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

NA

**24. List of eminent academicians and scientists / visitors to the department:** Dr. B.M. Painali ,  
Ex-HOD, Department of Hindi, Kolhan University, Chaibasa.

**25. Seminars/Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.**

a. National : NA

b. International: NA

c. College Level : NA

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
<b>U.G.</b>	2013	497	471	206	265	355	75
	2014	726	698	310	388	481	69
	2015	603	577	227	350	452	78
	2016	613	581	239	242	446	77
<b>P.G.</b>	2013	95	82	33	49	72	88
	2014	88	77	30	47	70	91
	2015	Application forms were invited and selection list issued by Kolhan University	85	39	46	82	96
	2016		89	41	48	-	-

**27. Diversity of students.**

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	Nil
	2015	97%	3%	Nil
	2016	97%	3%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?** No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b> - campus selection - Other than campus recruitment	

Entrepreneurship/Self Employment	
----------------------------------	--

**30. Present details of departmental infrastructural facilities**

(i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.

(ii) **Internet facilities for staff and students:** Yes

(iii) **Classrooms with ICT facility:** Yes

(iv) **Student's laboratories:** Yes. (Language Lab)

**31. Number of students getting financial assistance from the college, university, government or any other agency.**

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.**

Periodic special Lectures are organised for the students.

**33. Teaching methods adopted to improve student learning.**

Apart from conventional Teaching, PPT's are also used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

### **Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies

## **Evaluative Report of the Department of HISTORY**

**1. Name of the Department :** History

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**BA. (Honours) :** 3 years

**BA (General) :** 3 years

**MA :** 2 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	03	01
Adhoc/Contract	00	00

**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil. students guided for the last 4 years
Md. Mushtaque Ahmad	M.A.	Assistant Professor	Indian freedom Struggle	20	....
Mrs. Kanchan Sinha	M.A	Contractual Teacher		10	
Mrs. Manjusha Singh	M.A	Contractual Teacher		04	

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors: NA**

**12. Percentage of classes taken by temporary faculty : 35%**

**13. Programme-wise Student Teacher Ratio –**

**U.G- 1:75**

**14. Number of academic support staff (technical) and administrative staff.**

--

**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

**01 PG**

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

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**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications:**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international)
- Monographs
- Chapters in Books
- Edited Books
- Books with ISBN with details of publishers
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Citation Index – range / average
- SNIP
- SJR
- Impact Factor – range / average
- h-index

**20. Areas of consultancy and income generated: Nil****21. Faculty serving in**

i. National committees: NA

ii. International committees: NA

iii. Editorial Boards: NA

**22. Student projects**

a. Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

b. Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

NA



**24. List of eminent academicians and scientists / visitors to the department:**

NA

**25. Seminars/Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.**

a. National : NA

b. International: NA

c. College Level : NA

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	789	743	330	413	607	82
	2014	906	839	410	429	462	55
	2015	1204	1157	497	660	766	66
	2016	1107	1033	490	543	623	60

**27. Diversity of students.**

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

PG	2013	97%	3%	Nil
	2014	97%	3%	Nil
	2015	97%	3%	Nil
	2016	97%	3%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?** No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b>	
- campus selection	
- Other than campus recruitment	
Entrepreneurship/Self Employment	

**30. Present details of departmental infrastructural facilities**

(i) **Library:** College Library has a separate section devoted to Historical Studies and is well equipped.

(ii) **Internet facilities for staff and students:** Yes

(iii) **Classrooms with ICT facility:** Yes

(iv) **Students' laboratories:** Yes. (Computer Labs)

**31. Number of students getting financial assistance from the college, university, government or any other agency.**

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.**

NA

**33. Teaching methods adopted to improve student learning.**

By making the use of PPTs and providing wifi internet facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of PHYSICS**

**1. Name of the Department :** Physics

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**B.Sc (Honours) :** 3 years

**B.Sc(General) :** 3 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	02	02
Adhoc/Contract	00	00

**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil. students guided for the last 4 years
Dr. Rajiv Kumar	M.Sc, Ph.D	Assistant Professor	Solid State Physics & Material Science	20	Awarded:00 Submitted:01 Ongoing:01
Prof. B.L. Karn	M.Sc	Designated Assistant Professor	Electronics		Nil
Mr. Md Sajid	M.Sc	Contractual Teacher		02	

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors:** NA

**12. Percentage of classes taken by temporary faculty :** 35%

**13. Programme-wise Student Teacher Ratio –**

**U.G- 1:60**

**14. Number of academic support staff (technical) and administrative staff.:** 03

**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

**01 PG & Ph.D**

**01 P.G**

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications:**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international): 11
- Monographs: N.A
- Chapters in Books: N.A
- Edited Books: N.A
- Books with ISBN with details of publishers: N.A
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): N.A
- Citation Index – range / average
- SNIP: N.A
- SJR: N.A
- Impact Factor – range / average
- h-index:

**20. Areas of consultancy and income generated: Nil**

**21. Faculty serving in**

i. National committees: NA

ii. International committees: NA

iii. Editorial Boards: NA

**22. Student projects**

**a.** Percentage of students who have done in-house projects including inter-departmental projects:

*No special mechanism*

**b.** Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

NA

**24. List of eminent academicians and scientists / visitors to the department: N.A**

**25. Seminars/Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.**

- a. National : NA
- b. International: NA
- c. College Level : NA

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	170	148	122	26	73	49
	2014	181	168	131	37	86	51
	2015	224	216	158	58	101	47
	2016	259	243	203	40	100	41

**27. Diversity of students.**

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?** No Documentation



**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b>	
- campus selection	
- Other than campus recruitment	
Entrepreneurship/Self Employment	

**30. Present details of departmental infrastructural facilities**

- (i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.
- (ii) **Internet facilities for staff and students:** Yes
- (iii) **Classrooms with ICT facility:** Yes
- (iv) **Students' laboratories:** Yes. (Computer Labs)

**31. Number of students getting financial assistance from the college, university, government or any other agency.**

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.**

Periodic special Lectures are organised for the students.

**33. Teaching methods adopted to improve student learning.**

Apart from conventional Teaching, PPT's are also used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of POLITICAL SCIENCE**

**1. Name of the Department :** Political Science

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**BA. (Honours) :** 3 years

**BA (General) :** 3 years

**MA :** 2 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	03	02

**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D./M.Phil. students guided for the last 4 years</b>
Dr. M.N. Singh	M.A, M.Phil,Ph.D, (JRF)	Assistant Professor	International Relations	9	<b>01 Ongoing</b>
Dr. S.P. Singh	M.A. Ph.D	Assistant Professor	International Relations	9	<b>Nil</b>
Mrs. Pratiksha Manjuri Patra	M.A	Contractual Teacher		4	
Miss Minu Singh	M.A	Contractual Teacher		4	

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors: NA****12. Percentage of classes taken by temporary faculty : 35%****13. Programme-wise Student Teacher Ratio –****U.G- 1:75****P.G-1:60****14. Number of academic support staff (technical) and administrative staff.: NA****15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG****01 PG, M.Phil & Ph.D****01 PG & Ph.D****16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications:**

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international)
- Monographs
- Chapters in Books
- Edited Books
- Books with ISBN with details of publishers
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Citation Index – range / average
- SNIP
- SJR
- Impact Factor – range / average
- h-index

Author	Title of Paper / Chapter	Title of Book / Journal	Publisher and Publishing Year	ISBN/ISN or other reference details
Dr. M.N. Singh	1."Ethnicity and Politics in Afganistan"  2."The Afganistan Crisis: Problem and prospects for peace"	Afganistan: Challenges and Opportunities,  Eds by Warikoo, K  Himalayan and Central Asian Studies, Vol-6	Pentagon press, New Delhi-2007  Jan-March 2002	8182742633

Dr. S.P. Singh	<p>John Rawls ka Naya Sidhant- Ek Samalochnatmak Adhyan 127-133</p> <p>Relevance of Rabindranath Tagore 24-29</p> <p>Khestriya Parampara Par Paryabaran Ka Prabhaw 28-30</p> <p>Samajik Vigyan Sankay ke Shod me Shodharthi Ke Sammukh Sankat: Ek Visleshan</p>	<p>Contemporary Political Theory</p> <p>Review of Politics</p> <p>Patliputra Journal of Indology</p> <p>Bihar ka Arthik Paridrishya</p> <p>Journal for Social Developmen</p>	Novelty & Co. Patna	<p>81- 8693181 3</p> <p>0972- 1436</p> <p>2320- 351X</p> <p>0974- 9969</p> <p>0975- 0142</p>

**20. Areas of consultancy and income generated:** Nil

**21. Faculty serving in**

i. National committees: **NA**

ii. International committees: **NA**

iii. Editorial Boards: **NA**

**22. Student projects**

**a.** Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

**b.** Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

**NA**

### 24. List of eminent academicians and scientists / visitors to the department:

NA

### 25. Seminars/Conferences/Workshops organized and the source of funding (national/international) with details of outstanding participants, if any.

a. National : NA

b. International: NA

c. College Level : NA

### 26. Student profile course/programme-wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	929	826	399	427	554	67
	2014	836	801	395	406	575	72
	2015	962	938	445	493	630	67
	2016	719	693	325	368	638	92
P.G.	2013	125	60	31	29	40	66.67
	2014	140	60	38	22	53	88.66
	2015	Application forms were invited and selection list issued by Kolhan University					
	2016						

**27. Diversity of students.**

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil
PG	2013	97%	3%	Nil
	2014	97%	3%	Nil
	2015	97%	3%	Nil
	2016	97%	3%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?** No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b> - campus selection	



- Other than campus recruitment	
Entrepreneurship/Self Employment	

**30. Present details of departmental infrastructural facilities**

(i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.

(ii) **Internet facilities for staff and students:** Yes

(iii) **Classrooms with ICT facility:** Yes

(iv) **Students' laboratories:** Yes. (Computer Labs)

**31. Number of students getting financial assistance from the college, university, government or any other agency.**

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

**32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.**

NA

**33. Teaching methods adopted to improve student learning.**

By making the use of PPTs and providing wifi internet facility to students.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

#### **Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

#### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

#### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

#### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.

## **Evaluative Report of the Department of ZOOLOGY**

**1. Name of the Department :** Zoology

**2. Year of establishment :** 1961

**3. Names of programmes offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D, etc.)**

**B.Sc (Honours) :** 3 years

**B.Sc(General) :** 3 years

**4. Name of the Interdisciplinary Courses and the Departments involved:**

NA

**5. Annual/Semester/Trimester/Choice Based Credit System (Programme wise).**

Annual

**6. Participation of the department in the courses offered by other departments**

NA

**7. Courses in collaboration with other universities, industries, foreign institutions, etc**

NA

**8. Details of programmes discontinued, if any, with reasons:**

NA

**9. Number of teaching posts sanctioned**

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	02	01
Adhoc/Contract	00	00

**10. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil . students guided for the last 4 years
Prof.Satish Prasad	M.Sc	Assistant Professor	Ecology	40	Nil
Mrs. Daisy Seva	M.Sc	Contractual Teacher		04	

**11. List of senior Visiting Fellows, adjunct faculty, emeritus professors:** NA**12. Percentage of classes taken by temporary faculty :** 35%**13. Programme-wise Student Teacher Ratio –**

B.Sc. (Hns.) 1 : 25

**14. Number of academic support staff (technical) and administrative staff.:** NA**15. Qualifications of teaching faculty with D. Sc./ D. Litt./ Ph. D/ M. Phil / PG**

01 PG

**16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received.**

NA

**17. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.**

NA

**18. Research centre / facility recognized by the university:**

NA

**19. Publications:** NA

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international):
- Monographs:
- Chapters in Books:
- Edited Books:
- Books with ISBN with details of publishers:
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):
- Citation Index – range / average
- SNIP:
- SJR:
- Impact Factor – range / average
- h-index:

**20. Areas of consultancy and income generated:** Nil

**21. Faculty serving in**

i. National committees: **NA**

ii. International committees: **NA**

iii. Editorial Boards: **NA**

**22. Student projects**

**a.** Percentage of students who have done in-house projects including inter-departmental projects:  
*No special mechanism*

**b.** Percentage of students placed for projects in organizations outside the institution i.e. research laboratories /Industry/ Other agencies: No documentation

**23. Awards /recognitions received at the national and international level by Faculty, Students:**

**NA**

**24. List of eminent academicians and scientists / visitors to the department:** N.A

**25. Seminars/Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.**

a. National : **NA**

b. International: **NA**

c. College Level : **NA**

**26. Student profile course/programme-wise:**

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	40	40	18	24	14	35
	2014	38	38	15	23	17	45
	2015	45	45	21	24	22	49
	2016	46	46	19	27	26	57

**27. Diversity of students.**

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

**28. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations?**

No Documentation

**29. Student progression.**

Student progression	Against % enrolled
UG to PG	Many of our students pursue post graduation, Ph.D. etc. in different Universities/ Institutes directly. As of now the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil	
PG to Ph.D.	
Ph.d. to Post Doctoral	
<b>Employed</b>	
- campus selection	
- Other than campus recruitment	
Entrepreneurship/Self Employment	

### 30. Present details of departmental infrastructural facilities

(i) **Library:** College Library has a separate section devoted to Students and Faculties of the department and is well equipped.

(ii) **Internet facilities for staff and students:** Yes

(iii) **Classrooms with ICT facility:** Yes

(iv) **Students' laboratories:** Yes. (Computer Labs)

### 31. Number of students getting financial assistance from the college, university, government or any other agency.

Year	Fee concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

### 32. Details on student enrichment programme (Special Lectures / workshops / seminars) with external experts.

Periodic special Lectures are organised for the students.

**33. Teaching methods adopted to improve student learning.**

Apart from conventional Teaching, PPT's are also used.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

NSS, Sports, Cultural Activities

**35. SWOC analysis of the department and Future plans.**

**Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.



## **Evaluative Report of the Department of ANTHROPOLOGY**

1. Name of the department:- **Anthropology**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A. General) – 3 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA

9. Number of Teaching posts

	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	01	00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Miss Pabral Manjuri Patra	M.A	Contractual Teacher	.....	04	.....

11. List of senior visiting faculty :- NA

12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty:- 35%

13. Student -Teacher Ratio (programme wise) :-

U.G-1:60

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-

16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA

18. Research Centre /facility recognized by the University :- NA

19. Publications:

- Publication per faculty
- Number of papers published in peer reviewed journals (national / international):
- Monographs:
- Chapters in Books:
- Edited Books:
- Books with ISBN with details of publishers:
- Number of publications listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):

- Citation Index – range / average
- SNIP:
- SJR:
- Impact Factor – range / average
- h-index:

20. Areas of consultancy and income generated:- NA

21. Faculty as members in -NA

a) National Committees:- NA

b) International Committees:-NA

c) Editorial Boards:- NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

i) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

23. Awards / Recognitions received by faculty and students:- NA

24. List of eminent academicians and scientists / visitors to the department:-NA

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National:-NA

b) International:-NA

c) College Level:-NA

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
U.G.	2013	465	434	205	229	282	65
	2014	464	455	221	234	220	48
	2015	402	377	176	201	245	65
	2016	285	264	125	139	204	77

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

No such mechanism

29. Student progression

UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> </ul>	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library:- College Library has a separate section devoted to faculties and students.

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- Under process.

d) Laboratories :- Yes ( Computer Lab.)

31. Number of students receiving financial assistance from college, university, government or other agencies :-

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%

---

2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:- Periodic special lecture are organized for the students.
33. Teaching methods adopted to improve student learning:-  
By making the use of PPTs and providing Wi-Fi facility to students.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-  
  
NSS, Sports & Cultural Activities.
35. SWOC analysis of the department and Future plans:-

### **Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.
- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

**Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

**Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

**Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

**Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.



**Evaluative Report of the Department of PHILOSOPHY**

1. Name of the department:- **Philosophy**
2. Year of Establishment :- 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc) :-  
  
B.A(Honours) – 3 years  
  
B.A. General) – 3 years
4. Names of Interdisciplinary courses and the departments / units involved:- NA
5. Annual/ semester/choice based credit system (programme wise):-Annual
6. Participation of the department in the courses offered by other departments:-NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:- NA
8. Details of courses/programmes discontinued (if any) with reasons:- NA
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	00	00
Associate Professors	00	00
Asst. Professors	01	00

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualificat	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
Mrs. Sapna Aush	M.A	Contractual Teacher	.....	04	.....

11. List of senior visiting faculty :-
12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty:- 35%
13. Student -Teacher Ratio (programme wise) :-

U.G- 1:25

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
- NA
15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil/PG:-
16. Number of faculty with ongoing projects from a) National b) International funding agencies  
and grants received:- NA
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants  
received:- NA
18. Research Centre /facility recognized by the University :- NA
19. Publications:
  - \* a) Publication per faculty:- NA
  - \*Number of papers published in peer reviewed journals (national /  
international) by faculty and Students :- 02 papers (National Journal)
  - \*Number of publications listed in International Database (For Eg: Web of Science,  
Scopus, Humanities International Complete, Dare Database - International Social  
Sciences Directory, EBSCO host, etc.)
  - \*Monographs
  - \*Chapter in Books
  - \*Books Edited
  - \*Books with ISBN/ISSN numbers with details of publishers- NA
  - Both books are published -
  - \*Citation Index

\*SNIP

\*SJR

\*Impact factor

\*h-index

NA

20. Areas of consultancy and income generated:- NA

21. Faculty as members in -NA

a) National Committees:- NA

b) International Committees:-NA

c) Editorial Boards:- NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:- No special mechanism.

j) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:- No documentation.

23. Awards / Recognitions received by faculty and students:- NA

24. List of eminent academicians and scientists / visitors to the department:-NA

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National:-NA  
b) International:-NA  
c) College Level:-

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass	Pass percentage
				*M	*F		
<b>U.G.</b>	2013	169	146	68	78	91	62
	2014	153	127	57	70	113	89
	2015	144	117	50	67	82	70
	2016	85	71	39	32	46	65

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
U.G Hon's & Gen	2013	85%	15%	Nil
	2014	85%	15%	Nil
	2015	85%	15%	Nil
	2016	85%	15%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:-

No Mechanism

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	A number of our students pursue post graduation, Ph.D, etc. in different Universities/ Institutes directly. At the moment the college has no mechanism of keeping track of outgoing students who join such courses.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a) Library :- College Library has a separate section devoted to faculties and students.

b) Internet facilities for Staff & Students :- Yes

c) Class room with ICT facility:- Under process.

d) Laboratories :- Yes( Computer Lab.)

31. Number of students receiving financial assistance from college, university, government or other agencies :-

Year	Fee Concession	Scholarship	Total
2015-16	12.5%	NA	12.5%
2014-15	12.5%	NA	12.5%
2013-14	12.5%	NA	12.5%
2012-13	12.5%	NA	12.5%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:- Periodic special lecture are organized for the students.
33. Teaching methods adopted to improve student learning:-  
By making the use of PPTs and providing Wi-Fi facility to students.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-  
  
NSS, Sports & Cultural Activities.
35. SWOC analysis of the department and Future plans:-

### **Strengths**

- Apart from the regular schedule of classrooms, teachers are always available for the students outside the classrooms for the discussions over doubts and queries.
- In the classrooms they always try to make the learning environment more productive and fruitful by making the use of PPTs, video clips and so on.
- For the students who need special help, extra classes are arranged by the teachers whenever they are free.

- Teachers also provide the guidance to the students for their further education and career. Special attention always given to the students coming from the weaker and especially abled sections of the society.

### **Weakness**

- Pressure of time bound completion of courses makes the teaching less interactive.
- Delay in academic calendar of the Kolhan University interrupt in smooth conduction of the courses.

### **Opportunity**

We shall give our students an opportunity to give back to the society by using their knowledge and experience in resolving social-economic and environmental issues through the mechanism of NGOs and other such forums.

### **Challenges**

Availability of reading material in the both Hindi and English languages in the equal proportion at the time of course revision is challenging.

### **Future plans**

Department is planning to undertake the sessions on e-learning for the students so that they can make a constructive use of e-resources, provided by the university, in their studies.



**06. Declaration by the Head of the Institution**



**GHATSILA COLLEGE, GHATSILA**

(A Constituent Unit of Kolhan University)

**GHATSILA, EAST SINGHBHUM, JHARKHAND-832303.**

Ph./Fax No. - 06585-225494, Mob. No. 9431761102

E-mail : gtscollege@gmail.com

Website : www.ghatsilacollege.in

Ref. No. GC/GEN/46/2017

Date ..... 31.1.2017

**Declaration by the Head of the Institution**

I certify that the data included in this Self-study Report (SSR) is true to the best of my knowledge.

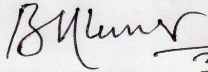
This SSR is prepared by the institution after internal discussion, and no part thereof has been out sourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: GHATSILA

Date: 31.01.17



  
(Dr. Binod Kumar) 31.1.17

Prof.-in-charge

**Principal**  
**Ghatsila College, Ghatsila**  
**East Singhbhum, Jharkhand**



**07. Statement of Compliance by the Head of  
the Institution**



**GHATSILA COLLEGE, GHATSILA**

(A Constituent Unit of Kolhan University)

**GHATSILA, EAST SINGHBHUM, JHARKHAND-832303.**

Ph./Fax No. - 06585-225494, Mob. No. 9431761102

E-mail : gtscollege@gmail.com

Website : www.ghatsilacollege.in

Ref. No. GC/GEN/47/2017

Date 31.1.2017

**Statement of Compliance**

This is to certify that **Ghatsila College, Ghatsila** fulfils all norms

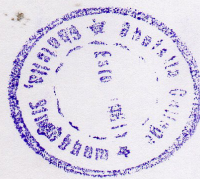
1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
3. The affiliation and recognition is valid as on date.

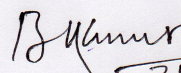
In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: GHATSILA  
Place: 31.01.17



  
31.1.17  
Dr. Binod Kumar  
Principal  
Ghatsila College, Ghatsila  
East Singhbhum, Jharkhand

Name of the Principal : Dr. Binod Kumar

Name of Institution : Ghatsila College, Ghatsila

City : Ghatsila

Pin Code : 832303

Accredited Status : First cycle

Work Phone : 06585-225494

Mobile : 09431761102

Fax : 06585-225494

Website : [www.ghatsilacollege.in](http://www.ghatsilacollege.in)

Email Id : gtscollege@gmail.com